

GRAND VALLEY & DISTRICT COMMUNITY CENTRE

Board Meeting Minutes

Monday June 10, 2024 @ 5:30 PM

Grand Valley & District Community Centre - Boardroom

90 Main Street North, Grand Valley

Present:

Deb Halls, Vice Chair

Sue Graham

Clinton Taylor

Paul Latam

Jeremy Zukowski

Helena Snider, Secretary/Treasurer

Regrets: Gail Little, Brett Lyons, Steve Soloman

1. Call to order

Vice-Chair Halls calls meeting to order at 5:29pm.

2. Agenda Approval

2.1 June 10, 2024

Resolution 2024-06-01

Moved by S. Graham, Seconded by C. Taylor

BE IT RESOLVED THAT the June 10, 2024, regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings

4.1 May 13, 2024

Resolution 2024-06-02

Moved by S. Graham, Seconded by J. Zukowski

BE IT RESOLVED THAT the minutes of May 13, 2024, be adopted as circulated.

CARRIED

5. Business arising from minutes.

6. Deputations/Presentations

7. Arena Manager's Report

7.1 Expansion Project

J. Allen provided updated drawings to the Board. The Board discussed the doors to the changing rooms, and the potential to widen the entrance. The changes that the Board had previously requested have been updated on this drawing. The Board asked if there was potential to alter/expand the second level, J. Allen informed the Board that this was denied due to the expense associated with it. There are a few changes the Board wants to make to the current drawings; therefore, the subcommittee will meet to discuss them further. The drawing will go back to the contractor for a cost estimate.

7.2 Agricultural Society Meeting Attendance Request

There was discussion that in the future the Agricultural Society Board can attend the Grand Valley & District Community Centre Board meeting instead. There was discussion regarding the options for the Agricultural Society if the ice gets installed earlier in the season. J. Allen informed the Board that the ice cannot be installed earlier due to the roof issues.

The Board asked about the damage to the rink glass during a buck & doe. The Board wants J. Allen to invoice the renter for the cost of the glass/damages.

8. Correspondence

8.1 Canada Summer Jobs Grant

There was discussion regarding registration for Summer Camp. J. Allen informed the Board that registration is going well, there is still availability. Residents are inquiring about daily registration, J. Allen advised he is not ready to open daily registration just yet.

Resolution 2024-06-03

Moved by P. Latam, Seconded by C. Taylor

BE IT RESOLVED THAT the Board receive the correspondence from Canada Summer Jobs Grant.

CARRIED

9. Financial Reports

9.1. Accounts Payable

The Board questioned the wage line. J. Allen informed the Board that this is due to the concession renovation.

Resolution 2024-06-04

Moved by J. Zukowski, Seconded by P. Latam

BE IT RESOLVED THAT the accounts payable for May 2024 in the amount of \$76, 095.24 be approved and paid from the Operating Account.

CARRIED

9.2. Accounts Receivables

The Board requested that the interest to be earned on the GIC be added to the A/R report. The Board also requested that a letter be sent to the secretary of Dufferin County Dairy Products regarding the past due invoice.

Resolution 2024-06-05

Moved by J. Zukowski, Seconded by S. Graham

BE IT RESOLVED THAT the receipts for May 2024 in the amount of \$69, 910.99 have been deposited into the Community Centre bank account and are hereby approved.

CARRIED

9.3. Budget Variance

10. Unfinished Business

10.1 Renovation Project

Discussed under Arena Manager's Report, Subsection 7.1

10.2 RFQ for Snow Removal

The Board asked staff to send the completed RFQ to the Chair and Vice-Chair for final approval. Once the final RFQ is approved, post it on all three Municipalities websites for quote submission. The RFQ is to be awarded on August 9th. The contract will be from December to March, any snow removal required prior to December or after March will be invoiced at an hourly rate.

10.3 Rooftop Unit Quotes

J. Allen provided 6 quotes to the Board for the rooftop units. The Board reviewed the quotes and discussed the options available.

Resolution 2024-06-06

Moved by P. Latam, Seconded by J. Zukowski

BE IT RESOLVED THAT the Board, after reviewing the quotes approves the quote from Arthur's Fuel to replace 3 rooftop units in the amount of \$70, 224.26 including HST to be funded from the operating fund

AND FURTHER THAT J. Allen investigate reviewing the warranty from Arthur's Fuel Quote.

CARRIED

11. New Business

12. Confirmation of Meeting

Resolution 2024-06-07

Moved by C. Taylor, Seconded by J. Zukowski

BE IT RESOLVED THAT leave be given to confirm the proceedings of the June 10, 2024, Grand Valley & District Community Centre Board Meeting.

CARRIED

13. Adjournment

Resolution 2024-06-08

Moved by P. Latam, Seconded by S. Graham

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on Monday, September 9, 2024, at 5:30pm or at the call of the Chair.

CARRIED

ORIGINAL SIGNED BY

Gail Little, Chair

ORIGINAL SIGNED BY

Helena Snider, Secretary/Treasurer