



# Grand Valley Business Improvement Area Board of Management Meeting

## Meeting Minutes

June 13, 2024, 7:15 p.m.  
Council Chambers, 5 Main Street North, Grand Valley

Members Present: R. Nauth-Ali, Chair  
D. Dumouchel  
Krista Beam  
Lorne Dart, Councillor  
Meghan Richards

Members Absent: Maredyth Dray

Staff Present: Donna Tremblay, Secretary

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### 1. Call To Order

The meeting was called to order at 7:17 p.m.

### 2. Approval of the Agenda

Moved by: K. Beam  
Seconded by: D. Dumouchel

#### Resolution Number: 2024-06-01

**BE IT RESOLVED THAT** the Board adopts the agenda dated June 13, 2024 as circulated.

**CARRIED**

### 3. Disclosure of Pecuniary Interest

No pecuniary interest was declared.

### 4. Approval of the Minutes

#### 4.1 May 7, 2024 Board Minutes

Moved by: M. Richards  
Seconded by: L. Dart

**Resolution Number: 2024-06-02**

**BE IT RESOLVED THAT** the minutes of the May 7, 2024 BIA Board Meeting as be approved as circulated.

**CARRIED**

**5. Deputations**

There were no deputations.

**6. Correspondence**

There was no correspondence.

**7. Unfinished Business**

**7.1 Canada Day Car Show Verbal Updates**

**7.1.1 Road Closure Application**

The Board was advised the road closure application had been received by the Town, reviewed and approved.

**7.1.2 Vendors**

Meghan Richards advised eight vendors had expressed interest with only one vendor providing full payment. Vendors set up will be at 8:30 a.m. an email will be sent to advise the vendors of the set up time and vendor fee payment. Deadline for vendor registration is end of week.

The Board discussed locations for vendors, DJ, participant registration and a homebase

The Board discussed supplies, creation of a participant registration form and a vendor location map.

**7.1.3 Participant Banners**

Daphinee Dumouchel advised participant banners had been ordered and would be received prior to the event.

**7.1.4 Advertising**

The Board requested advertising on the Town's social media platforms, digital sign and website.

**7.1.5 Volunteers**

The Board discussed volunteers and volunteer positions of parking, registration and general day of event. Volunteer shirts have been ordered and will be provided.

**7.2 Canada Day Fireworks**

7.2.1 Purchasing/Budget Amount - Verbal Discussion

Daphinee Dumouchel advised \$3,500 of fireworks had been ordered with pick up to take place within the next week. Payment for the fireworks is required at time of pick up. The Board discussed a storage location for the fireworks.

The Board requested a Canada Day Fireworks event page be created on the Town's Valley Alive Social Media platform.

**8. New Business**

There was no new business.

**9. Financials**

The Board reviewed the financials.

**9.1 Revenue and Expense Report**

**9.2 Bank Statement**

Moved by: D. Dumouchel

Seconded by: K. Beam

**Resolution Number: 2024-06-03**

**BE IT RESOLVED THAT** the BIA Board receives the Revenue and Expense Report and March 28, 2024 to April 30,2024 Banking Statement.

**CARRIED**

**10. Next Meeting Date - September 3, 2024 at 7:15 p.m.**

**10.1 Agenda Items**

The Board requested the following agenda items:

Debrief - Canada Day Car Show and fireworks

Masquerade on Main

Replacement/Purchase of Street Light pole banners

**11. Adjournment**

Moved by: M. Richards

Seconded by: L. Dart

**Resolution Number: 2024-06-04**

**BE IT RESOLVED THAT** we do now adjourn this meeting of the BIA Board at 8:00 p.m. to meet again on September 3, 2024 at 7:15 p.m. or at the call of the Chair.

**CARRIED**

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Rashaad Nauth-Ali Chair

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Donna Tremblay, Secretary