



The Corporation of the Town of Grand Valley

Council Meeting Minutes

Tuesday, August 13, 2024, 10:00 am
Council Chambers, 5 Main Street North, Grand Valley

Council Present: Mayor Steve Soloman
Deputy Mayor Philip Rentsch
Councillor Lorne Dart
Councillor James Jonker
Councillor Paul Latam

Staff Present: Meghan Townsend, Chief Administrative Officer/Clerk
Matthew Bos, Director Public Works
Steven Freitas, Director of Finance/Treasurer
James Allen, Recreation Facilities Manager
Brad Haines, By-Law Enforcement Officer
Donna Tremblay, Deputy Clerk/Communications Coordinator

1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 10:03 a.m.

2. Adoption of Agenda

Resolution: 2024-08-01

Moved by: P. Latam
Seconded by: J. Jonker

BE IT RESOLVED THAT Council adopts the agenda and any addendums dated Tuesday, August 13, 2024 as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

4. Approval of Previous Minutes

4.1 July 16, 2024 Council Minutes

Resolution: 2024-08-02

Moved by: P. Rentsch
Seconded by: L. Dart

BE IT RESOLVED THAT the minutes of the July 16, 2024 Regular Council Meeting be approved as circulated.

CARRIED

5. Announcements

There were no announcements.

6. Deputations/Presentations

6.1 Rural Ontario Medical Association

Resolution: 2024-08-03

Moved by: P. Rentsch
Seconded by: L. Dart

BE IT RESOLVED THAT leave be given to Michelle Hunter, Program Manager, Rural Ontario Medical Program, to address Council.

CARRIED

6.1.1 Presentation (Virtual) - Michelle Hunter, Program Manager, Rural Ontario Medical Program

Michelle Hunter, Program Manager, Rural Ontario Medical Program came before Council to present information regarding the Rural Ontario Medical Program (ROMP). Ms. Hunter outlined the goals, challenges and benefits of locating accommodations for medical learners in the rural setting. She requested Council's assistance in promoting the ROMP program to identify suitable housing for medical learners in Grand Valley.

Mayor Soloman thanked Ms. Hunter for her presentation and inquired as to next steps.

Ms. Hunter advised she would share further information with Council to assist in promoting the ROMP.

7. Public Questions

There were no public questions.

8. Unfinished Business

8.1 Lameront/Sahm Drainage Works - Engineers Report Tender Award of Drainage Works

8.1.1 Engineer' Report - Tender Results - Lameront/Sahm Drainage works

Meghan Townsend presented the Report.

Council discussed the Report and inquired as to the winter start for the drainage construction. Staff advised the Drainage Engineer has indicated winter frost assists with land grading.

Resolution: 2024-08-04

Moved by: J. Jonker

Seconded by: P. Latam

BE IT RESOLVED THAT Drainage Engineer's Tender Report dated August 6, 2024, re: Tender Results: Lameront/Sahm Drainage Works be hereby received;

AND FURTHER THAT the tender for the construction of the Lameront/Sahm Drainage Works submitted by Hanna & Hamilton Construction Co. Limited in the amount of \$65,398.75 including H.S.T. be accepted;

AND FURTHER THAT staff be directed to notify the assessed owners that the tender has been awarded and the starting date proposed by the Contractor.

CARRIED

9. Staff Reports

9.1 CAO/Clerk

9.1.1 Report - Conservation and Demand Management Plan 2024-2029, 2024-049

Meghan Townsend, CAO/Clerk presented the Report.

Council discussed the Report, commenting on recommendations relating to electrical conversion and requested the Report provide guidance for future Town projects.

Resolution: 2024-08-05

Moved by: P. Latam

Seconded by: J. Jonker

BE IT RESOLVED THAT Council receives the CAO/Clerk's Report – Energy Conservation and Demand Management Plan 2024-2029,

AND THAT Council approves the Energy Conservation and Demand Management Plan 2024-2029 as presented.

CARRIED

9.1.2 Report - Live Streaming and Recording of Public Council Meetings Policy, 2024-045

Donna Tremblay, Deputy Clerk, presented the Report and sought Council's feedback on the draft Live Streaming and Recording of Public Council Meetings policy.

Council discussed the policy and requested the following amendments:

Section 6.1 - "a reasonable time" be replaced with "72 hours" and that if recordings are posted beyond 72 hours this be communicated on the Town's website with reasons for the delay.

Section 7.1 - Remove "Mayor or Chairperson/Presiding Officer".

Staff advised revision to the draft policy would be completed with a further report, final policy and by-law to be presented to Council at the next Regular Council meeting.

Resolution: 2024-08-06

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council receive Report - Updates - Live Streaming and Recording of Council Meetings and Launch of Re-Designed Municipal website;

AND FURTHER THAT Council approves the draft Live Streaming and Recording of Public Council Meetings Policy as discussed;

AND FURTHER THAT Council directs staff to prepare and present an amendment to the Town's Procedural By-law 2024-10 to include a section for Live streaming and Recording of Council meetings.

CARRIED

9.1.3 Report - CAO Progress Update, 2024-048

Meghan Townsend, CAO/Clerk presented the Report and advised the Town was unsuccessful in obtaining grant funding through the Province's Housing-Enabling Water Systems Fund. She inquired as to whether Council would like to review the final design for the Community Centre expansion. Council requested the CAO/Clerk provide the final design for their review.

Council discussed the report and provided the following questions:

- Year end audit. Staff advised the presentation of the year end audit has been delayed due to staff turnover.
- Trailway Agreement. Staff will review and advise.
- Completion of 2024 projects. Staff advised project completion deadlines will be attainable pending no further projects come forward.

Resolution: 2024-08-07

Moved by: J. Jonker

Seconded by: P. Latam

BE IT RESOLVED THAT Council receives the Report- CAO Progress Update for information purposes.

CARRIED

9.2 Treasurer

9.2.1 Report - Treasurer's Update, 2024-052

Steven Freitas, Director of Finance Treasurer provided a summary of the Report.

Council discussed the report and provided comments regarding the addition of outstanding water billings to property tax bills, banking overdrafts, potential to consolidate Town bank accounts and penalties for late tax payments.

Resolution: 2024-08-08

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council approves, notwithstanding Section 4.0 of By-Law 2024-28, that penalties will not be charged until the beginning of the following month for the last two installments of 2024.

CARRIED

Resolution: 2024-08-09

Moved by: L. Dart

Seconded by: P. Rentsch

BE IT RESOLVED THAT Council receive the Report – Treasurer's Update for information purposes.

CARRIED

9.3 Public Works Director

9.3.1 Report - Public Works Update, 2024-050

Matt Bos, Director of Public Works presented the Report advising summer rainfall has had a positive impact on the use of the Town's calcium supply and an update on the installation of traffic cushions on Leeson Street.

Council discussed the report and inquired as to homeowner responsibilities for tree cutting and removal. Staff advised of the homeowners' responsibilities.

Resolution: 2024-08-10

Moved by: P. Latam

Seconded by: J. Jonker

BE IT RESOLVED THAT Council receive the Report - Public Works Update for information purposes.

CARRIED

9.4 Planner

9.4.1 Report - August 2024 Planning Update, 2024-043

Meghan Townsend, CAO/Clerk presented the report in the Town Planner's absence with a request from the Town Planner to remind Council to complete the Official Plan and Zoning By-Law Review Survey before the August 31st deadline.

Council discussed the report and expressed concerns regarding weeds at the Rainey Drive infill lot. Staff requested a formal complaint be filed to ensure that an investigation and follow up could be completed.

Resolution: 2024-08-11

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council receive the August 2024 Planning Update Report, for information purposes.

CARRIED

9.5 By-Law Enforcement

9.5.1 Report - By-Law Enforcement Status Update - July 2024, 2024-044

Brad Haines, By-Law and Property Standards Enforcement Officer presented a summary of the report including a verbal update on the

Town's receipt of set fine approval from the Ministry for Private Parking offences.

Council discussed the report and did not provide any comments or questions.

Resolution: 2024-08-12

Moved by: L. Dart

Seconded by: P. Rentsch

BE IT RESOLVED THAT Council receive Report – By-Law Enforcement Status Update – July 2024, for information purposes.

CARRIED

9.6 Parks and Recreation

9.6.1 Report - Recreation Update, 2024-051

James Allen, Recreation Facilities Manager provided a summary of the report.

Council discussed the report and inquired as to the multi-use pad and campground signage. Staff advised signage had been ordered and would be installed when received.

Resolution: 2024-08-13

Moved by: L. Dart

Seconded by: P. Rentsch

BE IT RESOLVED THAT Council receive the Report- Recreation Update for information purposes.

CARRIED

10. Public Meeting

There were no public meetings.

11. Pending Items

There were no pending items.

12. Correspondence

There was no correspondence.

13. Council Updates

Councillor Latam advised a Grand Valley and District Fire Board meeting has been scheduled for September 16, 2024 with the meeting to take place at the Community Centre.

Mayor Soloman advised that he attended a touch-point meeting with CAO Townsend and the Deputy Clerk at the offices of Deputy Minister Sylvia Jones. He advised discussion topics included the cancellation of rural water testing, the Town's difficulties with Hydro One and approval of the County's Municipal Comprehensive Review. Mayor Soloman advised at the meeting, Minister Jones committed to investigating the issues with Hydro One and clarified that the Ministry of Health is not considering cancelling the rural water testing program.

Deputy Mayor Rentsch advised he has received an invitation to the International Plowing Match appreciation barbeque scheduled for 6:00 p.m. on August 22nd at the Amaranth Town Hall.

Councillor Jonker advised he will be attending the upcoming AMO Conference in Ottawa. At the conference, he and Councillor Latam will be delegating to Minister Calandra, Minister of Municipal Affairs and Housing.

14. County Council Report

Council did not discuss or provide any comments regarding the County Council resolutions.

14.1 Dufferin County Council Resolutions

14.1.1 Resolution - Safety features on Highway 10 - Intersection of Dufferin Road 17 and Highway 10

14.1.2 Resolution - Reconsideration of Funding Cuts to Wastewater Testing Programs

14.1.3 Support Resolution - Town of Shelburne - Eradicate of all forms of racism especially Islamophobia and antisemitism

15. Recess

Council recessed at 12:31 p.m. and resumed at 1:30 p.m.

16. Boards and Committees

16.1 Dangerous Dog Designation Committee Agenda

Resolution: 2024-08-14

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council recess this Regular Meeting of Council at 1:03 p.m. to hold a Dog Designation Appeal Committee Meeting under section 10 of the By-Law 2014-46, as amended (Dog Control By-Law)

CARRIED

Resolution: 2024-08-15

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council reconvene their Regular Meeting at 1:57 p.m.

CARRIED

16.1.1 Report - Summary of Events - Dangerous Dog Designation - Appellant - Elena Caini ("Luigi")

Council considered the Report and Recommendation to Council from the August 13, 2024 Dog Designation Appeal Committee.

Resolution: 2024-08-16

Moved by: P. Latam

Seconded by: J. Jonker

BE IT RESOLVED THAT the decision of the Dog Designation Appeal Committee to designate "Luigi" as a dangerous dog as referred to Council from the Appeal meeting held on August 13, 2024, regarding an appeal filed by Elena Canini for the dog, be ratified and confirmed, with modified conditions as follows:

That the designation and conditions can be lifted if the Town receives a report from a reputable dog behavioralist advising that the designation can be lifted.

CARRIED

16.2 Minutes

There were no minutes.

16.3 Recommendations

There were no recommendations.

17. New Business

There was no new business.

18. Notice of Motion

There were no notices of motion.

19. By-laws

- 19.1 2024-29 - A By-Law to provide for a drainage works in the Town of Grand Valley in the County of Dufferin for the Lameront-Sahm Drainage Works - Final Reading

Resolution: 2024-08-20

Moved by: P. Latam

Seconded by: J. Jonker

BE IT RESOLVED THAT leave be given to introduce the by-law listed on the Tuesday, August 13, 2024 agenda as item 18.1, By-law 2024-29 Being a By-Law to provide for a drainage works in the Town of Grand Valley in the County of Dufferin for the Lameront-Sahm Drainage Works and that this By-Law receive its third and final reading and passed.

CARRIED

20. Closed Session

Resolution: 2024-08-17

Moved by: P. Latam

Seconded by: J. Jonker

BE IT RESOLVED THAT Council resolve itself into a meeting that is closed to the public at 2:00 p.m. pursuant to the Municipal Act, under the provisions of Section 239(2)(b)(c)(d) and (k) personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations; proposed or pending acquisitions or disposition of land by the municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

The following items were discussed:

- 20.1 Call to Order
- 20.2 Disclosure of Pecuniary Interest and General Nature Thereof
- 20.3 Closed Meeting Minutes
 - 20.3.1 July 16, Closed Meeting Minutes
- 20.4 Acquisition of Land for Town Services
- 20.5 Grand Valley Staffing Update
- 20.6 Update - Question of Ownership of Municipal Property

20.6.1 Confidential Correspondence - Ownership and Transfer of Municipal Property dated August 1, 2024

20.7 Human Resources Project

20.7.1 Closed Presentation - Project Analysis and Recommendations

21. Closed Meeting Summary

Council rose from closed session at 3:50 p.m. and resumed into open session.

Council received information and provided direction to staff with respect to the closed items as follows:

21.1 Closed Session Meeting Minutes

Resolution: 2024-08-18

BE IT RESOLVED THAT Council approves the Closed Session minutes dated July 16, 2024 as presented in closed session

21.2 Update - Question of Ownership of Municipal Property

Resolution: 2024-08-19

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT Council receives the correspondence from the Township of Amaranth regarding the Medical Dental Board, and directs the CAO to email their CAO to acknowledge receipt of their letter and directs the Medical Dental Board members to contact the Chair to call a meeting of the Board to discuss the Board Agreement.

CARRIED

22. Confirm Proceedings

22.1 2024-XX A By-law to Confirm Proceedings of Council of the Town of Grand Valley at its meeting held on August 13, 2024.

Resolution: 2024-08-21

Moved by: P. Rentsch

Seconded by: L. Dart

BE IT RESOLVED THAT leave be given to introduce a by-law to confirm the proceedings of the Regular Council Meeting held on Tuesday, August 13, 2024 and that it be given the necessary readings and be passed and numbered as By-Law 2024-36.

CARRIED

23. Adjournment

Resolution: 2024-08-22

Moved by: L. Dart

Seconded by: P. Rentsch

BE IT RESOLVED THAT we do now adjourn this meeting of Council at 3:53 p.m. to meet again for a Regular Meeting on Tuesday, September 10, 2024 at 6:00 p.m. or at the call of the Mayor.

CARRIED

Steve Soloman, Mayor

Meghan Townsend, CAO/Clerk