



**GRAND VALLEY**

## **STAFF REPORT**

**To:** Mayor and Members of Council

**From:** Brad Haines – By-law & Property Standards Enforcement Officer

**Meeting Date:** October 22, 2024

**Report Number:** **2024-087**

**Subject:** By-law Enforcement Status Update – September 2024

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### **Recommendation**

**THAT** Council receives Report – By-Law Enforcement Status Update – September 2024, for information purposes.

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### **Executive Summary**

#### **Purpose**

The purpose of this report is to give Town Council an update on the current status of the By-law Enforcement Department, current files being worked on, upcoming training, equipment use and upcoming / ongoing projects. This version of the report will focus on Parking Enforcement and Statistics, Ongoing Complaints and Inquiries, Property Standards and Police Services Board (Grand Valley / Amaranth / East Garafraxa Dufferin OPP Detachment Board #3).

## **Key Findings**

By-law Enforcement is continuing to receive complaints from residents mostly pertaining to property standards and canine control, while continuing to address the Town's parking needs and providing public education to residents regarding all Town By-Laws.

## **Financial Implications**

There are no financial implications to this report.

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## **Report**

### **Background**

To provide Town Council with an update of the By-law & Property Standards enforcement activities for the month of September 2024.

### **Discussion**

#### **Parking Enforcement**

By-law Enforcement is continuing proactive parking patrols, typically patrolling multiple times per shift, issuing parking infractions proactively, in addition to reactive patrols upon receiving any complaints from the public. Continuing to work with Public Works and other Town staff, receiving calls and advising of possible violations. Evening and weekend needs are continually being addressed by continuing sporadic parking enforcement shifts.

By-law Enforcement is continually receiving parking inquires, addressing them as received and providing public education when warranted. With the winter months approaching, By-law Enforcement will be distributing courtesy parking notices for vehicles, reminding vehicle owners and residents that parking on any street between 2am and 6am November 15<sup>th</sup> to April 15<sup>th</sup> is prohibited for snow removal.

#### **Stats - Parking Enforcement – September 2024:**

- Total Infraction notices issued = 7 (0 by O.P.P, 7 by M.L.E.O B. Haines)
- Total Notices paid = 3
- Impending Conviction Notices sent = 1
- Sent for Conviction to POA-Caledon = 4
- Vehicles Towed = 0

With the newly installed traffic calming measures installed on Leeson Street, the Town has now begun receiving complaints of residents parking on the side of the road directly in front or behind the speed humps and bollards. While technically legally parked, this makes it difficult or impossible to pass without veering into the oncoming lane which creates a safety issue. Mitigations or corrective measures may need to be explored should traffic calming measures continue in the Spring of 2025 which may include an amendment to the Traffic and Parking By-law to prohibit parking within a set distance of any traffic calming equipment and fines issued accordingly.

### **Property Standards**

By-law Enforcement continues to receive property standards complaints for neglected properties. Two different orders were issued for properties along Main Street. While one property owner complied with the order and completed the work outlined, the other property owner did not address the violations listed in the order and the Town commenced with a third-party grass cutting contractor who completed the work with the cost added to the property's tax roll.

### **Ongoing Complaints and Inquiries**

The Town continues to receive inquiries from residents regarding whether a building permit (issued by Dufferin County) is required for specific construction projects.

By-law Enforcement has developed an open line of communication for such inquiries with multiple County building inspectors, and the Town Planner has access to the County of Dufferin permitting software which can expedite investigations when a complaint or inquiry is received about a new structure and investigations are necessary as to whether a building permit is currently in place.

Common inquiries relate to building permit requirements for detached structures that are less than 15m<sup>2</sup>. County Building Officials have advised that unless there is plumbing within the structure, a permit is not required, and the Zoning By-law would be the guiding legislation for set back requirements in such instances.

Specific inquiries relate to whether building permits would be required to replace an existing above ground pool. Dufferin County Building has advised if the existing pool enclosure remains untouched, a permit would not be required. However, if extensive repair or removal of the existing enclosure is required, a permit would be required.

Another inquiry was whether a building permit is needed to replace an existing retaining wall surrounding a backyard. County Building Officials have advised no permit would be needed for this work if the retaining walls are not adjacent to a public sidewalk and on private property.

### **Police Services Board (Grand Valley / Amaranth / East Garafraxa - Dufferin OPP Detachment Board #3)**

With the new legislation and amalgamation of all Police Services Boards, Dufferin County has divided the existing boards for each municipality to 4 Boards:

- Orangeville aka Dufferin OPP Detachment Board #1,
- Shelburne aka Dufferin OPP Detachment Board #2,
- Grand Valley / Amaranth / East Garafraxa aka Dufferin OPP Detachment Board #3 and
- Mulmur / Melancthon / Mono aka Dufferin OPP Detachment Board #4.

Dufferin OPP Detachment Board #3 has secured a quote for the appropriate insurance coverage. Coverage includes but not limited to General Liability, Voluntary Medical Payments, Voluntary Property Damage and Voluntary Compensation (Employees). This will provide the same types coverage that all of Dufferin County's four detachment boards use.

After a few delays, the Board has scheduled its first meeting following the amalgamation for November 27<sup>th</sup>, 2024. A November date will allow Board Members to complete the required training and alter schedules to attend.

### **Financial Impact**

There are no financial impacts to this report.

### **Consultations**

None

### **Attachments**

None

### **This report was submitted by**

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### **This report was approved by**

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