



## GRAND VALLEY

### STAFF REPORT

**To:** Mayor and Members of Council  
**From:** Meghan Townsend, CAO/Clerk  
**Meeting Date:** October 8, 2024  
**Report Number:** 2024-077  
**Subject:** CAO Progress Update

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### Recommendation

**BE IT RESOLVED THAT** Council receives the Report- CAO Progress Update for information purposes

**AND FURTHER THAT** Council authorizes the Mayor and Clerk to sign the Agreement of Purchase and Sale for the purchase of 15 Amaranth Street East in the amount of \$225,000 and directs staff to prepare and present the necessary by-law for passing.

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### Executive Summary

#### Purpose

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

#### Key Findings

Many projects underway, and updates on each are provided.

The CAO requests authorization to present a by-law for the signing of an Agreement of Purchase and Sale of Property.

#### Financial Implications

None.

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**Report**
**Discussion**

<b>Task</b>	<b>Start/Resolution Number</b>	<b>Estimated Completion</b>	<b>Discussion/Update</b>
<b>Water Tower Rehabilitation Project</b>		Year End 2024	On schedule
<b>Rogers Fibre to the Home project</b>		Year End 2024	On schedule
<b>Trailway Agreement with Amaranth</b>		Fall 2024	Proposal to be presented to Amaranth regarding the trailway within their Township.
<b>Emma Street vacant land</b>	2023-10-36	2024	In discussion regarding the expansion of the Town's wastewater infrastructure, it has been noted that the lands beside the current Emma Street Sewage Pumping Station will be required to expand the sewage plant to accommodate the Town's plans for growth. Therefore, staff will not be presenting recommendations for other uses of this land, unless short-term, cost-effective ideas come to light.
<b>23 Mill Street Site Remediation</b>	2023-05-06	Year end 2024	Connecting with consultant regarding pump installation and next steps. As of writing, had no response.
<b>Automated Speed Enforcement</b>			Contracts and arrangements in progress. Final Agreements from camera provider and call centre under review, and MTO agreement has been requested.
<b>Sale of Gravel Pit lands in Southgate Township</b>	2023-08-06	Fall 2024	Working on obtaining all necessary information to post the property for sale.
<b>Trailway Parking Lot agreement</b>		March 29, 2024 - overdue	Report on agenda.

<b>Task</b>	<b>Start/Resolution Number</b>	<b>Estimated Completion</b>	<b>Discussion/Update</b>
<b>Various Engineering Projects</b>		various	<ul style="list-style-type: none"> <li>Landfill monitoring reduction – Province has been in contact with engineers regarding requirements. Decision pending.</li> <li>Scott Street Development – Bell Canada nearly completed their work. Negotiations for next steps of the project continue between the developers.</li> </ul>
<b>New Decal Policy</b>		2024	Requested by Council that all Town-owned or leased vehicles have consistent branding. Sample policies received from other municipalities. Staff to review.
<b>Land in Amaranth Township</b>	2022-04-06	YE 2024	To be sold. Original attempts were unsuccessful.
<b>Municipal Staffing</b>	2024-01-52		Human Resources Review project continues. Position Information Questionnaires and Jurisdictional Scan Reports have been received by consultant and are under review.
<b>Garden Club 2024 projects</b>	2024-01-37	Q3 2024	Construction underway for cenotaph garden renovation.
<b>Wastewater Treatment Plant Operations</b>		December 2024	Operating Agreement with Ontario Clean Water Agency is renewable this year. Presentation to Council on November 26, 2024.
<b>Electronic Agenda Management and Live Streaming Meetings</b>		September 2024	Project complete. Item will be removed from CAO Update.
<b>Fire Service Delivery Model Review</b>	County project		Consultant Report has been received. Local Fire Board will review and provide their recommendations to the three councils.
<b>Various Grant Opportunities</b>	2024-09-24 2024-09-25 2024-09-26	Various	County Municipal Emergency Readiness Fund – application for a generator at the water tower was

<b>Task</b>	<b>Start/Resolution Number</b>	<b>Estimated Completion</b>	<b>Discussion/Update</b>
	2024-09-27 2024-09-28		<p>submitted to the County on September 30, 2024.</p> <p>Community Sport and Recreation Infrastructure Fund – applications for arena roof and Concession 2-3 park underway.</p> <p>Core Infrastructure Enabling Fund – upon review of criteria for this fund, the Hill Town Subdivision project does not have a requirement for houses to be built in a given timeline, since each lot is privately owned and each owner can build, sell or hold the lot as they see fit. The Scott Street project has a plan for houses to benefit and to be built as a result of the project and therefore this project better aligns with the goals of the grant and stands a better chance at approval.</p> <p>Water System Fund – application for the new water tower underway.</p>
<b>2023 Audit</b>		September 30, 2024	On agenda.
<b>Building Department Agreement with County</b>		Q4 2024	In progress. CAO has not had opportunity to address this issue due to other priorities.
<b>AMO Housing Forum, Oct 1-2</b>		October 2024	CAO and Planner attending the AMO Knowledge Exchange on Community and Supportive Housing, October 1-2 in Toronto. The event presented information on projects undertaken by municipalities in partnership with private sector actors and public sector entities across the province to address housing shortages, particularly for low-income households and households requiring supports. Of note were discussions on the use of community trusts,

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			private-public partnerships and creative use of grant funding.
<b>Emergency Shelter Volunteer Program</b>		Q4 2024	A training event for the Town’s emergency shelter volunteers is taking place on Saturday October 26 in Horning’s Mills, along with the other municipal shelter volunteers. 7 volunteers have registered. Time permitting, a Grand Valley-specific session will also be held this fall.
<b>Land Purchase</b>	2024-09-43	November 1, 2024	Negotiations for the purchase of 15 Amaranth Street East were successful. Final price of \$225,000. A by-law for the execution of the agreement of purchase and sale is requested. The agreement and the draft by-law are presented as Item 18.1 on this agenda.

**Other**

None.

**Financial Impact**

The funds to purchase 15 Amaranth Street West will be taken from reserves and then the reserve will be refunded once the proceeds from other land sales are received.

**Consultations**

None.

**Attachments**

There are no attachments.

**This report was approved by**

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 Chief Administrative Officer/Clerk  
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