



GRAND VALLEY

STAFF REPORT

To: Mayor and Members of Council
From: Meghan Townsend, CAO/Clerk
Meeting Date: November 12, 2024
Report Number: 2024-079
Subject: CAO Progress Update

Recommendation

BE IT RESOLVED THAT Council receives the Report- CAO Progress Update for information purposes.

Executive Summary

Purpose

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

Key Findings

Many projects underway, and updates on each are provided.

Financial Implications

None.

Report
Discussion

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Water Tower Rehabilitation Project		Year End 2024	On schedule. Water tower to be refilled by November 15, 2024.
Rogers Fibre to the Home project		Year End 2024	On schedule
Trailway Agreement with Amaranth		Fall 2024	Proposal to be presented to Amaranth regarding the trailway within their Township.
23 Mill Street Site Remediation	2023-05-06 2024-10-13	Year end 2024	Connected with Burnside Hydrogeology consultants. Working to provide them with the necessary information to start work. Contacted consultant who was assisting the Town to advise of the change of plans and to request his information on the site.
Automated Speed Enforcement			“Kick off” meeting on November 6 with all partners involved. “Coming Soon” signs have been purchased.
Sale of Gravel Pit lands in Southgate Township	2023-08-06	Spring 2025	Working on obtaining all necessary information to post the property for sale. A qualified appraiser has been found. Working with him to provide all the required documentation. He advises, though, that the appraisal process will take until January. Revising anticipated sale date for early spring 2025 as a result.
Gateway Signage	2024-06-35	Ongoing	4 signs have been ordered. Working with contractor and Public Works to have them installed this year. Will include additional signage ideas in 2025 budget.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Various Engineering Projects		various	<ul style="list-style-type: none"> Landfill monitoring reduction – Province has been in contact with engineers regarding requirements. Decision pending. Scott Street Development – Bell Canada completed their work. Negotiations for next steps of the project continue between the developers.
New Decal Policy		2024	Requested by Council that all Town-owned or leased vehicles have consistent branding. Sample policies received from other municipalities. Staff to review.
Land in Amaranth Township	2022-04-06	YE 2024	Had some interest in the land from a couple of groups but they have not followed up. Will present options to sell by year end.
Municipal Staffing	2024-01-52		On closed agenda for discussion
Wastewater Treatment Plant Operations		December 2024	Presentation to Council on November 26, 2024.
Fire Service Delivery Model Review	County project		Consultant Report has been received. Local Fire Board will review and provide their recommendations to the three councils.
Various Grant Opportunities	2024-09-24 2024-09-25 2024-09-26 2024-09-27 2024-09-28	Various	<ul style="list-style-type: none"> Community Sport and Recreation Infrastructure Fund – application for arena roof submitted and application for Concession 2-3 park underway. Core Infrastructure Enabling Fund –Application for the Scott Street project submitted. Water System Fund – application for the new water tower submitted. Dufferin’s Municipal Emergency Readiness Fund – application

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			was included in the County's General Government Services Committee agenda. Recommendation to the committee was to approve the application.
Building Department Agreement with County		Q4 2024	In progress. CAO has not had opportunity to address this issue due to other priorities.
Land Purchase	2024-09-43	November 1, 2024	Purchase completed without issue.
Staff Recruitment		November 30, 2024	Candidate interviews and background checks underway for Planning and Office Coordinator vacant position.
November 27, 2024 Budget Open House		November 27, 2024	Working on materials to present, including 2025 proposed projects, growth-related projects, Town services, etc.
Municipal Service Committee – community medical services	2024-10-24		CAO emailed the members of the Medical Dental Board from East Garafraxa and Amaranth to determine each municipalities' interest in forming a municipal services committee. East Garafraxa has had discussion at their Council. Amaranth had not done so at time of asking. Will continue to connect.
Crosswalk on Main Street	2022-05-38		Burnsides has prepared a report on traffic and pedestrian volumes on Main Street and an analysis of cross walk options. To be presented by year end for Council consideration.
Canine Control Contract	2024-05-35	Q2 2025	AgapiK9 contract has been extended for one year. Staff to include RFP for canine control in 2025 work plan.
2025 Insurance Program		Year end 2024	CAO working with Intact on the 2025 Insurance program. To be presented at December council meeting.

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Use of Town lands to access rear yards of private property	2024-07-08	Q1 2025	Pilot project with private access through Town lands has been completed and deposit returned. Will work with Burnside's to create policy and process for future requests.
Attainable Housing partnership opportunity	2024-10-36	Q1 2025	No update.

Other

None.

Financial Impact

None

Consultations

None.

Attachments

There are no attachments.

This report was approved by

Meghan Townsend

Chief Administrative Officer/Clerk

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