



# Grand Valley Business Improvement Area Board of Management Meeting

## Meeting Minutes

October 3, 2024, 7:15 p.m.  
Council Chambers, 5 Main Street North, Grand Valley

Members Present: Lorne Dart, Councillor  
R. Nauth-Ali, Chair  
Krista Beam  
Maredyth Dray  
P. Burge

Members Absent: Meghan Richards

Staff Present: Donna Tremblay, Secretary

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### 1. Call To Order

The meeting was called to order at 7:15 p.m.

### 2. Approval of the Agenda

Moved by: L.Dart  
Seconded by: P. Burge

#### **Resolution Number: 2024-10-01**

**BE IT RESOLVED THAT** the Board approves the agenda dated October 3, 2024 as circulated.

**CARRIED**

### 3. Disclosure of Pecuniary Interest

No pecuniary interest was declared.

### 4. Welcome New Board Member

Chair Nauth-Ali welcomed new Board Member, Paul Burge to the BIA Board of Management.

### 5. Approval of the Minutes

**5.1 September 17, 2027 Board Minutes**

Moved by: P. Burge  
Seconded by: L. Dart

**BE IT RESOLVED THAT** the Minutes of the September 17, 2024 meeting be approved as circulated.

**6. Deputations**

There were no deputations or presentations.

**7. Correspondence**

There was no correspondence.

**8. Unfinished Business**

**8.1 Masquerade on Main - Verbal Discussion**

The Board discussed the event details. Member Dart will share the poster with the school and requested a digital copy. Hard copies of the poster were provided to the Board members for distribution to the downtown businesses.

**8.2 Street Light Pole Banner Replacement**

**8.2.1 Sunnyside Custom Apparel Quotation**

Member Beam arrived at 7:45 p.m.

The Board discussed the quotation received from Sunnyside Custom Apparel.

The Board discussed design for replacement of the banners. Previous images/designs and a BIA logo will be discussed at next Board meeting.

Moved by: M. Dray  
Seconded by: P. Burge

**Resolution Number: 2024-10-03**

**BE IT RESOLVED THAT** the Board receives the estimate from Sunnyside Custom Apparel Enterprise Ltd. for the street light pole banners.

**AND FURTHER THAT** the Board approves the purchase of the banners from Sunnyside Apparel.

**CARRIED**

**8.3 Vice-Chair Appointment**

This item was deferred to the November meeting.

#### **8.4 BIA Membership Communication**

The Board discussed the draft membership communication, and requested Board Member's business names be included in the communication along with the Chairs contact information.

##### **8.4.1 BIA Gmail Account - Verbal Discussion**

The Board Secretary advised of a new BIA gmail, gvbia2000@gmail.com, which will be used to circulate information to BIA Members who have provided their email contact information on events and Board meetings. The account will be monitored by the BIA Board's secretary.

### **9. New Business**

#### **9.1 Town of Grand Valley Remembrance Day Ceremony**

The Board discussed the request from the Town for representation from the BIA at the November 11th Remembrance Day Ceremony and the purchase of a wreath.

Moved by: P. Burge

Seconded by: L. Dart

##### **Resolution Number: 2024-10-04**

**BE IT RESOLVED THAT** the Board receives the request from the Town of Grand Valley for participation in the annual Remembrance Day Ceremonies

**AND FURTHER THAT** the Board requests Lorne Dart to represent the BIA Board of Management at the Remembrance Day ceremonies

**AND FURTHER THAT** the Board directs the secretary to advise the Town to purchase the small size wreath at a cost of \$55 on their behalf.

**CARRIED**

#### **9.2 Tree Lighting**

Chair Nauth-Ali advised a request has been received from the Grand Valley Santa Claus Parade Committee regarding the BIA assuming the lighting of the Christmas Tree at the Elizabeth Taylor Pavilion. The Board discussed and requested additional information from the Parade Committee.

#### **9.3 Derby**

Board Member Beam advised she was contacted by Jennifer Tovell regarding a 2025 Derby Event and request for BIA's cooperation. The

Board requested Ms. Tovell's be contacted for a future delegation to the Board.

**9.4 Compass Church Movie Nights**

Chair Nauth-Ali advised Compass Church has contacted him regarding a partnership with the BIA for a Joint Christmas Movie Night. Further details will be provided to the Board for their consideration.

**10. Financials**

**10.1 Revenue and Expense Report - September 2024**

The Board was provided with the September BIA revenue and expense report at the meeting. The Board discussed the report and there were no questions.

Moved by: M. Dray

Seconded by: K. Beam

**Resolution Number: 2024-10-05**

**BE IT RESOLVED THAT** Board receives the Revenue and Expense Report for dated October 3, 2024.

**CARRIED**

**10.2 Bank Statements - August 31, 2024 to September 30, 2024**

The Board reviewed and discussed the August and September bank statements which were provided at the meeting. There were no questions.

Moved by: K. Beam

Seconded by: M. Dray

**Resolution Number: 2024-10-06**

**BE IT RESOLVED THAT** the Board receives the Bank Statement for the period August 31, 2024 to September 30, 2024.

**CARRIED**

**11. Next Meeting Date**

Board Members were reminded that the meeting will commence with Board Members packing Santa Claus Parade Candy bags before Agenda Board business.

**11.1 November 5, 2024 at 7:15 p.m.**

**12. Adjournment**

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Moved by: L. Dart  
Seconded by: P. Burge

**Resolution Number: 2024-10-07**

**BE IT RESOLVED THAT** the Board adjourns this meeting at 8:17 p.m. to meet again on November 5, 2024 at 7:15 p.m.

**CARRIED**

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Rashaad Nauth-Ali Chair

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Donna Tremblay, Secretary