



GRAND VALLEY

STAFF REPORT

To: Mayor and Members of Council
From: Meghan Townsend, CAO/Clerk
Meeting Date: December 10, 2024
Report Number: 2024-101
Subject: CAO Progress Update

Recommendation

BE IT RESOLVED THAT Council receives the Report- CAO Progress Update for information purposes.

Executive Summary

Purpose

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

Key Findings

Many projects underway, and updates on each are provided.

Financial Implications

None.

Report
Discussion

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Water Tower Rehabilitation Project		Year End 2024	Small delays due to weather impacting curing of coatings. Will still be completed by year end.
Rogers Fibre to the Home project		Year End 2024	On schedule
Trailway Agreement with Amaranth		Q1 2025	Proposal to be presented to Amaranth regarding the trailway within their Township. Did not get to discuss this fully with Amaranth CAO in 2024.
23 Mill Street Site Remediation	2023-05-06 2024-10-13	Year end 2024	<p>Connected with Burnside Hydrogeology consultants. Working to provide them with the necessary information to start work. Report on status of property, along with suggestions for next steps, will be presented at January 28 meeting.</p> <p>Contacted consultant who was assisting the Town to advise of the change of plans and to request his information/files on the site. Documentation has not yet been received.</p>
Automated Speed Enforcement			"Coming Soon" signs have been installed.
Sale of Gravel Pit lands in Southgate Township	2023-08-06	Spring 2025	<p>Working on obtaining all necessary information to post the property for sale.</p> <p>A qualified appraiser has been found. Working with him to provide all the required documentation. He advises, though, that the appraisal process will take until January. Revising</p>

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
			anticipated sale date for early spring 2025 as a result.
Gateway Signage	2024-06-35	Ongoing	4 signs have been ordered. Working with contractor and Public Works to have them installed this year. Will include additional signage ideas in 2025 budget.
Various Engineering Projects		various	<ul style="list-style-type: none"> • Landfill monitoring reduction – Province has been in contact with engineers regarding requirements. Decision pending. • Scott Street Development – Bell Canada completed their work. Negotiations for next steps of the project continue between the developers.
New Decal Policy		2024	Completed.
Land in Amaranth Township	2022-04-06	YE 2024	Had some interest in the land from a couple of groups but they have not followed up. Options in 2024 Capital budget report.
Municipal Staffing	2024-01-52		On closed agenda for discussion
Fire Service Delivery Model Review	County project		Grand Valley resolution sent to County.
Various Grant Opportunities	2024-09-24 2024-09-25 2024-09-26 2024-09-27 2024-09-28	Various	<ul style="list-style-type: none"> • Community Sport and Recreation Infrastructure Fund – application for arena roof submitted and application for Concession 2-3 park underway. • Core Infrastructure Enabling Fund –Application for the Scott Street project submitted. • Water System Fund – application for the new water tower submitted.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
			<ul style="list-style-type: none"> Dufferin's Municipal Emergency Readiness Fund – application approved.
Building Department Agreement with County		Q4 2024	In progress. CAO has not had opportunity to address this issue due to other priorities.
Staff Recruitment		November 30, 2024	Accounting Clerk posting – applications under review.
Municipal Service Committee – community medical services	2024-10-24		CAO emailed the members of the Medical Dental Board from East Garafraxa and Amaranth to determine each municipalities' interest in forming a municipal services committee. East Garafraxa has had discussion at their Council. Amaranth had not done so at time of asking. Will continue to connect.
Canine Control Contract	2024-05-35	Q2 2025	AgapiK9 contract has been extended for one year. Staff to include RFP for canine control in 2025 work plan.
2025 Insurance Program		Year end 2024	Updated policy forthcoming. Will bring as delegation to January council meeting.
Use of Town lands to access rear yards of private property	2024-07-08	Q1 2025	Pilot project with private access through Town lands has been completed and deposit returned. Will work with Burnside's to create policy and process for future requests.
Attainable Housing partnership opportunity	2024-10-36	Q1 2025	Planner met with business representative and County. This item will be on Planner's update going forward.

Other

None.

Financial Impact

None

Consultations

None.

Attachments

There are no attachments.

This report was approved by

Meghan Townsend

Chief Administrative Officer/Clerk

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