



**GRAND VALLEY**

## **STAFF REPORT**

**To:** Mayor and Members of Council  
**From:** Meghan Townsend, CAO/Clerk  
**Meeting Date:** November 12, 2024  
**Report Number:** **2024-095**  
**Subject:** 2024-2025 Snow Clearing MOU with Thomasfield Homes

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### **Recommendation**

**THAT** Council receives Report – 2024-2025 Snow Clearing MOU with Thomasfield Homes, **AND FURTHER THAT** Council authorizes the Mayor and Clerk to sign the Memorandum of Understanding for snow clearing as attached to this report and directs staff to prepare and present the necessary by-law for passing.

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### **Executive Summary**

#### **Purpose**

To present the 2024-2025 Snow Clearing MOU between the Town of Grand Valley and Thomasfield Homes Ltd., for clearing snow on unassumed roads in Thomasfield's subdivisions.

#### **Key Findings**

- Thomasfield Homes has asked for the Town to provide winter maintenance on their subdivision's unassumed roads.
- A Memorandum of Understanding for this work is required for this arrangement.

#### **Financial Implications**

The Town's costs for this service will be recovered from the developer.

## **Report**

### **Background**

When a developer in Grand Valley has constructed a road, built homes on that road and then must provide winter maintenance, they have historically chosen to contract with the Town so that Public Works can provide that winter maintenance. Public Works adds the unassumed roads into their route for road and sidewalk maintenance. The developer is invoiced monthly for the cost of providing this service. The cost is based on the MTO's equipment charges and labourer rates, currently at \$57.98 per hour for sidewalk plowing and \$135.78 per hour for snow plowing roads.

### **Discussion**

Thomasfield has asked that the Town provide winter maintenance services for the 2024-2025 winter season. This year, they require maintenance in Phases 3A-1, 3A-2 and 3B.

A Memorandum of Understanding (MOU) has been created for this, similar to previous years, and is attached as Appendix A to this report.

If Council agrees to this arrangement taking place under the MOU, a by-law will be required to execute the MOU.

### **Financial Impact**

The Town's costs for this service will be recovered from the developer.

### **Consultations**

Matthew Bos, Director of Public Works

### **Attachments**

2024-2025 Memorandum of Understanding – Snow Clearing, Thomasfield Homes Ltd.

### **This report was submitted by**

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**This report was approved by**  
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