



GRAND VALLEY

STAFF REPORT

To: Mayor and Members of Council
From: Meghan Townsend, CAO/Clerk
Meeting Date: December 10, 2024
Report Number: 2025-004
Subject: CAO Progress Update

Recommendation

BE IT RESOLVED THAT Council receives the Report- CAO Progress Update for information purposes.

Executive Summary

Purpose

The purpose of this report is to give Council an update on ongoing projects, outstanding directives, and other items of which Council should be made aware.

Key Findings

Many projects underway, and updates on each are provided.

Financial Implications

None.

Report
Discussion

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Water Tower Rehabilitation Project		Year End 2024	Completed and tower is operational.
Rogers Fibre to the Home project		Year End 2024	On schedule
Trailway Agreement with Amaranth		Q1 2025	Proposal to be presented to Amaranth regarding the trailway within their Township. Did not get to discuss this fully with Amaranth CAO in 2024.
23 Mill Street Site Remediation	2023-05-06 2024-10-13	Year end 2024	<p>Connected with Burnside Hydrogeology consultants. Report on status of property, along with suggestions for next steps, will be presented at January 28 meeting.</p> <p>Contacted consultant who was assisting the Town to advise of the change of plans and to request his information/files on the site. Documentation has not yet been received.</p>
Automated Speed Enforcement			Work in progress to install the cameras before month end for activation early February.
Sale of Gravel Pit lands in Southgate Township	2023-08-06	Spring 2025	Appraiser reviewing lands and discussing report with evaluator. Revising anticipated sale date for early spring 2025 as a result.
Gateway Signage	2024-06-35	Ongoing	4 signs have been delivered. Due to weather conditions, signs will be installed in spring. Will include additional signage ideas in 2025 budget.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
Various Engineering Projects		various	<ul style="list-style-type: none"> Landfill monitoring reduction – Province has been in contact with engineers regarding requirements. Decision pending. Scott Street Development – Bell Canada completed their work. Negotiations for next steps of the project continue between the developers.
Water Taking program		Q2 2025	Council requested a report on water taking from the municipal water system by private entities, along with pricing recommendations if water taking is feasible.
Land in Amaranth Township	2022-04-06	YE 2025	Options to be presented with 2025 budget.
Various Grant Opportunities	2024-09-24 2024-09-25 2024-09-26 2024-09-27 2024-09-28	Various	<ul style="list-style-type: none"> Community Sport and Recreation Infrastructure Fund – application for arena roof submitted and application for Concession 2-3 park underway. Core Infrastructure Enabling Fund –Application for the Scott Street project submitted. Water System Fund – application for the new water tower submitted. Dufferin’s Municipal Emergency Readiness Fund – application approved.
Building Department Agreement with County		Q1 2025	In progress. CAO has not had opportunity to address this issue due to other priorities.
Municipal Service Committee – community	2024-10-24		Per direction at last Medical Dental Board, this matter is deferred until final transition of Board matters to the Town.

Task	Start/Resolution Number	Estimated Completion	Discussion/Update
medical services			
Canine Control Contract	2024-05-35	Q2 2025	RFP for canine control in 2025 work plan.
2025 Insurance Program		Year end 2024	Intact Public Entities delegation set for January 28 council meeting.
Use of Town lands to access rear yards of private property	2024-07-08	Q1 2025	Pilot project with private access through Town lands has been completed and deposit returned. Will work with Burnside's to create policy and process for future requests.

Other

None.

Financial Impact

None

Consultations

None.

Attachments

There are no attachments.

This report was approved by

Meghan Townsend

Chief Administrative Officer/Clerk

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