



**Grand Valley & District Fire Board  
Meeting Minutes**

**November 25, 2024, 5:30 p.m.  
Grand Valley and District Fire Hall  
2 Watson Road, Grand Valley**

Members Present: Chris Geritts, Chair, Paul Latam, Lorne Dart, Guy Gardhouse,  
Sue Graham, Dave Halls

Staff Present: Fire Chief Justin Foreman, Helena Snider

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**1. Call To Order**

**2. Approval of the Agenda**

Moved By: D. Halls

Seconded By: S. Graham

**Resolution Number: 2024-11-01**

***BE IT RESOLVED THAT*** the November 25, 2024 regular meeting agenda be approved as circulated.

**CARRIED**

**3. Disclosure of Pecuniary Interest**

**4. Approval of the Minutes**

**4.a October 28, 2024 Minutes**

**4.b November 18, 2024 Minutes**

Moved By: D. Halls  
Seconded By: P. Latam

**Resolution Number: 2024-11-02**

***BE IT RESOLVED THAT*** the minutes of October 28, 2024 be approved as amended (include Pecuniary Interest) and the minutes of November 18, 2024 be approved as circulated.

**CARRIED**

**5. Deputations**

**6. Unfinished Business**

**6.a 2024 Fire Master Plan Report/Presentation**

Member L. Dart arrived at 5:42pm.

Moved By: G. Gardhouse  
Seconded By: S. Graham

**Resolution Number: 2024-11-03**

***BE IT RESOLVED THAT*** the Board receive the 2024 Fire Master Plan and Presentation from Rick Monkman, AMCT(A), CMM III Fire Service Executive, EMC Consultant, Emergency Management Group Inc.

**CARRIED**

**6.b RLB Correspondence/RFP for Auditor Services - Verbal Update**

The Secretary/Treasurer informed the Board that she is working on the RFP for auditor services, will connect with C. Gerrits and P. Latam for future correspondence.

**7. Financials**

**7.a Accounts Payable**

The Board asked about the training GL, staff provided a detailed GL report.

The Board asked about the Protective Clothing GL and the Protective Clothing Capital GL, Chief Foreman explained the difference. Capital is for the bunker gear.

Moved By: P. Latam  
Seconded By: G. Gardhouse

**Resolution Number: 2024-11-04**

**BE IT RESOLVED THAT** the Bills and Accounts for November 2024 in the amount of \$109, 925.32 be approved and paid from the General Account.

**CARRIED**

**7.b Accounts Receivable**

The Board discussed the outstanding invoices from the Township of Amaranth. Chair Gerrits asked that staff send the current Board Agreement with the Tariff and Fees Schedule to the CAO.

**7.c Response Report**

The Board asked about "Cancelled Calls", do we charge for this. Chief Foreman stated that we do not. Chief Foreman explained call 24-097, he had to ask a Captain from Orangeville to attend this call because he did not have anyone available in Grand Valley to respond. This is an issue with having a volunteer department.

**7.d Budget Variance Report**

The Board asked about the Capital Communications GL, Chief Foreman provided an update that the lines are being installed and he was informed that the project will be completed before the end of the year. The Board questioned the purchase of the new tanker, Chief Foreman informed that our price is locked in.

**8. Fire Chief's Report**

Chief Foreman informed the Board that the donation to the Fire Ventures is being presented tonight after the Board meeting. The Board asked if we have received an invoice from the cleaning lady. Chief Foreman informed the Board that he spoke to her and she informed him that she was going to reach out to H. Snider, but no correspondence was ever received. The Board asked staff to make one final attempt to contact her for the invoice and advise that her services are no longer required.

**9. Correspondence**

**10. New Business**

The Board discussed the Fire Master Plan. If the Board dissolves, what does this mean for each Municipality. The Members of the Board are to go back to their respective Council to see where each Municipality stands. Chief Foreman was asked to commence working on the 2025 Draft Budget and to include the cost of hiring personnel.

**11. Confirming Resolution**

Moved By: S. Graham  
Seconded By: P. Latam

**Resolution Number: 2024-11-05**

***BE IT RESOLVED THAT*** leave be given to confirm the proceedings of the November 25, 2024 Grand Valley & District Fire Board meeting.

**CARRIED**

**12. Adjournment**

Moved By: G. Gardhouse  
Seconded By: D. Halls

**Resolution Number: 2024-11-06**

***BE IT RESOLVED THAT*** the Board adjourn to meet again at the call of the Chairperson.

**CARRIED**

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Chris Gerrits, Chair

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Helena Snider, Secretary/Treasurer