

## The Corporation of the Town of Grand Valley

### By-law 2024-XX

A By-law to amend By-law 2024-10, A By-law to provide rules governing the calling, place and proceedings of meetings of Council, Local Boards and Committees, and the conduct of its members, Part VI Order of Procedure for Regular and Special Council Meetings – sections 6.1 Order of Business, 6.20 Closed Session and 6.21 Closed Meeting Summary.

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**WHEREAS** Section 238(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended requires that every municipality pass a procedure by-law for governing the calling, place and proceedings of meetings, and the Town of Grand Valley has enacted Procedural By-law 2024-10;

**AND WHEREAS** Council has directed staff to amend the Town's Procedural By-Law 2024-10, in accordance with Council's Resolution 2024-10-38;

**NOW THEREFORE** the Council of the Corporation of the Town of Grand Valley hereby enacts as follows:

1) **THAT** Part VI – Order of Procedure for Regular and Special County Meetings, section 6.1, Order of Business, in the Town of Grand Valley's Procedural By-law 2024-10, as amended, be repealed and replaced with the following:

#### **6.1 – Order of Business**

1. Call to Order and Roll Call
2. Adoption of Agenda
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Closed Meeting (if required)
5. Open Meeting
6. Rise and Report
7. Approval of Minutes
8. Announcements
9. Deputations/Presentations
10. Public Questions
11. Unfinished Business
12. Staff Reports
  - a. CAO/Clerk

- b. Director of Finance/Treasurer
  - c. Director of Public Works
  - d. Planner
  - e. By-law and Property Standards Enforcement
  - f. Parks and Recreation
- 13. Public Meeting
  - 14. Pending Items
  - 15. Correspondence
  - 16. County Council Report
  - 17. Council Member Updates
  - 18. Board and Committees
    - g. Minutes
    - h. Recommendations
  - 19. New Business
  - 20. Notice of Motion
  - 21. By-laws
  - 22. Adjournment

- 2. **THAT** Part VII – Order of Procedure for Regular and Special County Meetings, title of Section 6.20, be amended as follows:  
*“Closed Session (if required)”* amended to *“Closed Meeting (if required)”*
- 3. **THAT** Part VII – Order of Procedure for Regular and Special County Meetings, title of Section 6.21, be amended as follows:  
*“Closed Meeting Summary”* amended to *“Rise and Report”*

**By-law read a first, second and third time and finally passed this 10<sup>th</sup> day of December 2024.**

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**Steve Soloman, Mayor**

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**Meghan Townsend, CAO/Clerk-Treasurer**