



**Grand Valley & District Fire Board
Meeting Minutes**

**January 7, 2025, 5:30 p.m.
Grand Valley and District Fire Hall
2 Watson Road, Grand Valley**

Members Present: Paul Latam, Chair, Chris Gerrits, Lorne Dart, Guy Gardhouse,
Sue Graham

Members Absent: Dave Halls

Staff Present: Fire Chief Justin Foreman, Helena Snider, Secretary/Treasurer

1. Call To Order

Moved By: C. Gerrits
Seconded By: G. Gardhouse

Resolution Number: 2025-01-01

BE IT RESOLVED THAT Paul Latam be appointed Chair and Dave Halls be appointed Vice-Chair for the Grand Valley & District Fire Department Board for 2025.

CARRIED

2. Approval of the Agenda

Moved By: C. Gerrits
Seconded By: S. Graham

Resolution Number: 2025-01-02

BE IT RESOLVED THAT the January 7, 2025 regular meeting agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Approval of the Minutes

4.a November 25, 2024 Minutes

Moved By: G. Gardhouse

Seconded By: s. Graham

Resolution Number: 2025-01-03

BE IT RESOLVED THAT the minutes of November 25, 2024 be approved as circulated.

CARRIED

5. Deputations

6. Unfinished Business

6.a RFP for Auditor Services

Moved By: L. dart

Seconded By: C. Gerrits

Resolution Number: 2025-01-04

BE IT RESOLVED THAT Grand Valley & District Fire Board appoints RLB as auditors for the 2025 fiscal year.

CARRIED

6.b Cleaning Services

Chief Foreman and Captain Derkinderen have prepared the job description for a cleaner. The job posting will be placed internally for anyone interested in the job.

7. Financials

7.a Accounts Payable

Moved By: C. Gerrits

Seconded By: G. Gardhouse

Resolution Number: 2025-01-05

BE IT RESOLVED THAT the Bills and Accounts for December 2024 in the amount of \$64, 340.90 be approved and paid from the General Account.

CARRIED

7.b Accounts Receivable

The Board had a brief discussion regarding the outstanding invoices.

7.c Response Report

Chief Foreman provided an update regarding 2024, there were 110 calls, lower than expected. The department did quite a few mutual aid calls.

7.d Budget Variance Report

The Board asked about fire station maintenance and contract services. The doors will need to be replaced this year. The invoice for cleaning services for 2024 was only received and entered a few days before the meeting. Fuel for December has not been accounted for.

8. Fire Chief's Report

Chief Foreman informed the Board that an application for a grant has been submitted and have been approved for it. The grant is for cancer prevention measures.

Chief Foreman provided an updated regarding the radio upgrades. Mulmur/Melancthon have decided they want to be included in the radio upgrades. The 3 departments will be sharing 1 paging channel and 2 operational channels. If and when the time comes that Mulmur/Melancthon require their own operational channel, they are responsible for the cost associated with it.

8.a Dispatch Contract Renewal

Moved By: L. dart
Seconded By: C. Gerrits

Resolution Number: 2025-01-06

BE IT RESOLVED THAT the Board receive the Dispatch Contract Renewal Correspondence

AND FURTHER THAT the Board approves the 5 month extension

AND FURTHER THAT Grand Valley & District Fire Board join Orangeville's RFP.

CARRIED

9. Closed Session

Moved By: C. Gerrits
Seconded By: S. Graham

Resolution Number: 2025-01-07

BE IT RESOLVED THAT the Board resolve itself into closed session under the provision of Section 239(2) of the Municipal Act, 2001 to discuss:

- (b) personnel matters about an identifiable individual, including municipal or local board employees

CARRIED

9.a Call to Order

9.b Agenda Approval

9.c Disclosure of Pecuniary Interest

9.d Closed Session Minutes

9.d.1 October 28, 2024 Closed Meeting Minutes

9.e Grand Valley Firefighter Staff - Verbal

9.f Correspondence from Eric Van Raalte

9.g Klaudia Mirska Lawyer Update - Verbal

10. Correspondence

10.a East Garafraxa Correspondence

Moved By: C. Gerrits
Seconded By: S. Graham

Resolution Number: 2025-01-08

BE IT RESOLVED THAT the Board receive East Garafraxa Correspondence.

CARRIED

11. New Business

11.a 2025 Draft Budget

The Board discussed the 2025 draft budget presented. Question regarding mutual aid calls and if the calls are included when calculating the response summary, these calls are not included. The Board directed staff to make the changes discussed and to have the draft budget sent out to the Board prior to next month's meeting for review.

Moved By: L. Dart
Seconded By: G. Gardhouse

Resolution Number: 2025-01-09

BE IT RESOLVED THAT the Board receive the 2025 Draft Budget.

CARRIED

12. Confirming Resolution

Moved By: S. Graham
Seconded By: C. Gerrits

Resolution Number: 2025-01-10

BE IT RESOLVED THAT leave be given to confirm the proceedings of the January 7, 2025 Grand Valley & District Fire Board meeting.

CARRIED

13. Adjournment

Moved By: L. Dart
Seconded By: G. Gardhouse

Resolution Number: 2025-01-11

BE IT RESOLVED THAT the Board adjourn to meet again on February 19, 2025 at 5:30pm.

CARRIED

Paul Latam, Chair

Helena Snider,
Secretary/Treasurer