



**GRAND VALLEY**

## **MEMO TO COUNCIL**

**To:** Mayor Soloman and Members of Council  
**From:** James Allen, Recreation Facilities Manager  
**Meeting Date:** 2025-03-25  
**Subject:** Recreation Department Hirings

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### **Purpose**

The purpose of this report is to advise Council of recent hirings in the Recreation Department

### **Background**

The Recreation Department has filled two needs in the Department. One need for a full-time staff member, and the other requirement is a summer student.

### **Discussion**

We are pleased to announce that Sandra Heaps is the successful candidate for the Facility Operator Position. Sandra comes to us from the Town of Shelburne, where she has been working in their Parks Department. Sandras first day is March 31, 2025

Please join us in welcoming Sandra!

We are also pleased to announce that Madison Lindsay is joining our Recreation Department for the for the summer season. She will be assisting with our crew's summer activities. Madisons first day will be May 5, 2025

Please join us in welcoming Madison!

### **Financial Impact**

Replacement of existing position that has been recently vacant. Summer student grant funds should minimize impact. Grant amount is not known at time of this report.

**This Council Memo was submitted by,**  
James Allen

**This Council Memo was approved by,**  
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Chief Administrative Officer/Clerk  
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