

**Grand Valley and District Community Centre  
Meeting Minutes**

**March 10, 2025, 5:30 p.m.  
Grand Valley and District Community Centre - Board Room  
90 Main Street North  
Grand Valley**

Members Present: Gail Little, Chair, Deb Halls, Co-Chair, Sue Graham, Paul Latam, Brett Lyons, Steve Soloman

Members Absent: Clinton Taylor, Jeremy Zukowski

Staff Present: James Allen, Helena Snider, Secretary/Treasurer

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**1. Call To Order**

**2. Agenda Approval**

Moved By: S. Soloman

Seconded By: S. Graham

**Resolution Number: 2025-03-01**

***BE IT RESOLVED THAT*** the March 10, 2025 regular meeting agenda be adopted as circulated.

**CARRIED**

**3. Disclosure of Pecuniary Interest**

**4. Closed Session**

Moved By: S. Soloman

Seconded By: S. Graham

**Resolution Number: 2025-03-02**

***BE IT RESOLVED THAT*** the Board resolve itself into closed session under the provision of Section 239(2)(b) of the Municipal Act to discuss:

- personal matters about an identifiable individual, including municipal or local board employees

**CARRIED**

**4.1 Call to Order**

**4.2 Agenda Approval**

**4.3 Disclosure of Pecuniary Interest**

**4.4 Closed Session Minutes**

4.4.1 October 7, 2024 Closed Meeting Minutes

**4.5 Grand Valley Staffing - Verbal Update**

**5. Rise and Report**

Moved By: P. Latam

Seconded By: S. Soloman

**Resolution Number: 2025-03-03**

***BE IT RESOLVED THAT*** the Board rise and report at 5:51pm.

**CARRIED**

**6. Minutes of Previous Meetings**

**6.1 February 10, 2025 Meeting Minutes**

Moved By: S. Graham

Seconded By: S. Soloman

**Resolution Number: 2023-03-04**

***BE IT RESOLVED THAT*** the minutes of February 10, 2025 be adopted as circulated.

**CARRIED**

**7. Deputations/Presentations**

**7.1 Grand Valley Agricultural Society**

Moved By: B. Lyons

Seconded By: P. Latam

**Resolution Number: 2025-03-05**

***BE IT RESOLVED THAT*** leave be given to Grand Valley Agricultural Society Members to address the Board.

**CARRIED**

**8. Unfinished Business**

**8.1 Arena Expansion**

The tender has closed and it was awarded to GenPro out of Burlington. The price for the 6 change rooms will be \$3.2 million, the balance of the grant received is just over \$1 million. The total project will cost roughly \$4.2 million (this will include new roof, insulation and siding of the South and West walls and rubber flooring). Barry Bryan and Associates is the project manager.

## **8.2 Agricultural Society MOU Draft**

There was discussion regarding Point 1, the Agricultural Society only require the facility on the Monday after the Fall Fair until 1pm instead of 4pm.

Item 2 (staffing) on page 2, staff will be available while the arena is open. Item 12 on page 2 regarding snow removal requires further clarification. Item 3 (insurance) on page 3, Meghan will review and provide feedback.

Moved By: B. Lyons

Seconded By: S. Graham

### **Resolution Number: 2025-03-06**

***BE IT RESOLVED THAT*** the Board receive the Draft MOU for 2025-2029 from Grand Valley Agricultural Society.

**CARRIED**

## **9. Financial Reports**

### **9.1 Accounts Payable**

The Board asked about the Cashback on the credit card, stiff to investigate and report back.

Moved By: S. Soloman

Seconded By: B. Lyons

### **Resolution Number: 2025-03-07**

***BE IT RESOLVED THAT*** the accounts payable for February 2025 in the amount of \$41, 962.71 be approved and paid from the Operating Account.

**CARRIED**

### **9.2 Accounts Receivable**

The Board asked about the advertising signs. Grand Valley Minor Hockey pays for the board signs and the Zamboni advertisement. J. Allen to look at the list of who was invoiced previously and confirm they are still advertising; new contracts will be required.

Moved By: D. Halls  
Seconded By: S. Soloman

**Resolution Number: 2024-03-08**

**BE IT RESOLVED THAT** the accounts receivable for February 2025 in the amount of \$86, 688.12 have been deposited into the Community Centre bank account and are hereby approved.

**CARRIED**

**9.3 Budget Variance**

The Board wants a sign on the door for hours of operation for the skate sharpening store. The budget variance report provided in the agenda package was from 2023, correct report will be sent to the Board tomorrow.

**10. Arena Manager's Report**

J. Allen informed the Board that Summer Camp registration is open. The staff from last year will be returning for 2025 with a few exemptions. There has also been 3 events booked for the summer at the arena.

**11. Correspondence**

**12. New Business**

**13. Confirmation of Meeting**

Moved By: D. Halls  
Seconded By: B. Lyons

**Resolution Number: 2024-03-09**

**BE IT RESOLVED THAT** leave be given to confirm the proceedings of the March 10, 2025 Grand Valley & District Community Centre Board meeting.

**CARRIED**

**14. Adjournment**

Moved By: S. Soloman  
Seconded By: D. Halls

**Resolution Number: 2025-03-10**

**BE IT RESOLVED THAT** we do now adjourn this meeting to meet again on April 14, 2025 at 5:30pm or at the call of the Chairperson.

**CARRIED**

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Gail Little, Chair

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Helena Snider,  
Secretary/Treasurer