



STAFF REPORT

To: Mayor and Members of Council
From: Meghan Townsend, CAO/Clerk
Meeting Date: May 27, 2025
Report Number: 2025-094
Subject: Final Versions – Indemnification By-law and Traffic Violation Reimbursement Policy

Recommendation

THAT Council receives Report – Final Versions – Indemnification By-law and Traffic Violation Reimbursement Policy

AND THAT Council approves the Indemnification By-law and directs staff to prepare and present the by-law for passing

AND THAT Council approves Policy – Traffic Violation Reimbursement as presented.

Executive Summary

Purpose

To present final versions of the Town's new Indemnification By-law and a policy for Traffic Violation Reimbursement.

Key Findings

Legal and insurance comments have been incorporated into original draft versions. Final versions are presented for approval.

Financial Implications

None.

Report

Background

At the January 28, 2025 Council meeting, [Report 2025-010](#) – Indemnification By-law and Traffic Violation Reimbursement Policy was presented. Council passed the following resolution:

2025-01-25

Moved by Latam, Seconded by Rentsch

BE IT RESOLVED THAT Council receives Report – Indemnification By-law and Traffic Violation Reimbursement Policy,

AND FURTHER THAT Council directs the Clerk to incorporate feedback provided, then forward the draft by-law and policy to Town legal and insurance for feedback, and bring the final by-law and policy to a future Council meeting for passing.

CARRIED

This report contains the final versions of the by-law and policy.

Discussion

The Indemnification By-law was modified based on input from legal, who found some areas lacking and provided advice on improvements. Insurance does not comment on by-laws because they do not comment on legal matters.

Changes to the Policy included improvements to language and definitions, and clarification on responsibilities under the Policy.

Financial Impact

None.

Consultations

Legal

Insurance

Local Authority Services template by-laws and policies

County of Prince Edward Indemnification By-law

Attachments

Attachment 1 – By-law 2025-XX, to provide Indemnification for members of Council, Officers and Employees with respect to certain Actions or Proceedings arising from their duties while acting on behalf of the Corporation of the Town of Grand Valley

Attachment 2 – Policy - Traffic Violation Reimbursement

This report was submitted by

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This report was approved by

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