



# **Grand Valley Business Improvement Area Board of Management Meeting**

## **Meeting Minutes**

May 6, 2025, 6:00 p.m.  
Council Chambers, 5 Main Street North, Grand Valley

Members Present: R. Nauth-Ali, Chair  
Krista Beam  
Lorne Dart, Councillor  
Maredyth Dray  
Kim Layton

Members Absent: P. Burge

Staff Present: Donna Tremblay, Secretary

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### **1. Call To Order**

The meeting was called to order at 6:00 p.m.

### **2. Approval of the Agenda**

Moved by: K. Layton  
Seconded by: K. Beam

**Resolution Number: 2025-05-01**

**BE IT RESOLVED THAT** the BIA Board adopts the Grand Valley Business Improvement Area Board Meeting agenda dated May 6, 2025 as circulated.

CARRIED

### **3. Disclosure of Pecuniary Interest**

No pecuniary interest was declared.

### **4. Approval of the Minutes**

Moved by: K. Beam  
Seconded by: K. Layton

**Resolution Number: 2025-05-02**

**BE IT RESOLVED THAT** the minutes of the April 1, 2025, Grand Valley Business Improvement Area Board Meeting/AGM be approved, as amended, include Kim Layton in the attendance.

CARRIED

#### **4.1 April 1, 2025 AGM/Board Minutes**

#### **5. Deputations**

There were no deputations/presentations.

#### **6. Correspondence**

#### **7. Unfinished Business**

#### **7.1 Canada Day Car Show and Fireworks Planning Discussion**

##### **7.1.1 Porta Potty Quotation - Chantler's Environmental**

The Board discussed the porta potty rentals, discussions included, location and security of the porta potties after the event. The Board request the secretary inquire of the Town's Public Works if fencing could be placed around the porta potties, and ask the vendor if they could be locked.

Moved by: L. Dart

Seconded by: K. Beam

##### **Resolution Number: 2025-05-03**

**BE IT RESOLVED THAT** the BIA Board receives the Porta Potty Quotation from Chantler's Environmental;

**AND FURTHER THAT** the Board approves the rental of:

two special flush porta potties with sink at a cost of:

\$210.00+HST

**AND FURTHER THAT** this amount be paid from Special Events Expenses and the Board Secretary be directed to book the delivery of the porta potties.

CARRIED

##### **7.1.2 Confirmation of Entertainment Location - Verbal Update**

The Chair advised he reached out to Manoff Dental regarding use of their porch for the car show entertainment and they have confirmation this location can be used for the entertainment.

The Board discussed the location and requested Maredyth Dray contact the entertainment to confirm their needs and how they wished to be paid.

Moved by: M. Dray

Seconded by: K. Layton

**Resolution Number: 2025-05-04**

**BE IT RESOLVED THAT** the Board receives the verbal update regarding the use of Manoff Dental's porch for the Car Show Entertainment.

**AND FURTHER THAT** the Board secretary be directed to provide a formal thank-you on behalf of the BIA Board to Manoff Dental for use of the porch.

CARRIED

**7.1.3 Sunnyside Custom Apparels - 2025 Car Show Banners - Verbal Discussion**

The Secretary presented the car show banner estimate from Sunnyside Customs Apparels and requested the Board direction regarding quantity and artwork.

The Board discussed the estimate, banner quantity, artwork and car show entrant fee.

The Board requested a car show expense summary for the next meeting.

Moved by: M. Dray

Seconded by: K. Layton

**Resolution Number: 2025-05-05**

**BE IT RESOLVED THAT** the BIA Board receives the car show banner estimate 1273 from Sunnyside Custom Apparels;

**AND FURTHER THAT** the BIA Board approves the purchase of 150 banners with red colour of lettering and white colour of fabric

**AND FUTHER THAT** the Board directs the Board Secretary to place a banner order with Sunnyside Custom Apparels with the invoiced amount to be provided to the Board for approval at the next meeting.

CARRIED

**7.2 Grand Valley 40th Anniversary Commemoration Event - Update**

The Chair and Board secretary provided an update on 40th Anniversary Commemoration Event time, location and details and expectations for the downtown businesses.

The secretary advised an event would be created on social media once the artwork was completed.

## **8. New Business**

### **8.1 BIA Branding/Logo - Discussion**

The Board discussed BIA Branding and Logo design. Discussions included design and vendor.

Moved by: K. Beam

Seconded by L. Dart

**Resolution Number: 2025-05-06**

**BE IT RESOLVED THAT** the Board requests Krista Beam to contact William Adler regarding a BIA Logo.

CARRIED

## **9. Financials**

### **9.1 RBC GIC Investment Confirmation April 7, 2025**

The secretary presented the RBC GIC Investment Confirmation.

The Board discussed the investment confirmation.

Moved by: K. Layton

Seconded by: L. Dart

**Resolution Number: 2025-05-07**

**BE IT RESOLVED THAT** the BIA Board receives the RBC GIC Investment Confirmation.

CARRIED

### **9.2 Grand Valley Council Approval 2025 BIA Budget**

The secretary presented the the Grand Valley Council Resolution approving the Board's 2025 Budget.

Moved by: M. Dray

Seconded by: K. Layton

**Resolution Number: 2025-05-08**

**BE IT RESOLVED THAT** the BIA Board receives the resolution from Grand Valley Council regarding approval of the 2025 BIA Board Budget.

CARRIED

9.2.1 Grand Valley Business Improvement Area Board - 2025 Budget

**Resolution Number: 2025-04-14**

**Moved by:** L. Dart

**BE IT RESOLVED THAT** Council receives the Grand Valley Business Improvement Area (BIA) Board and Membership resolution and 2025 BIA Budget;

**AND FURTHER THAT** Council approves the 2025 BIA Budget as presented.

**AND FURTHER THAT** Council directs staff to provide a copy of this resolution to the BIA Board;

CARRIED

**9.3 Budget Variance Report - April 2025**

The Board reviewed the April Budget Variance Report and RBC Bank Statement which was presented at the meeting.

Moved by: K. Beam

Seconded by: L. Dart

**Resolution Number: 2025-05-09**

**BE IT RESOLVED THAT** the BIA Board receives the April 2025 Budget Variance Report and RBC Bank Statement;

CARRIED

**9.4 RBC Bank Statement - April 2025**

**10. Next Meeting Date**

**10.1 June 3, 2025 - 6:00 p.m.**

**11. Adjournment**

Moved by: L. Dart

Seconded by: K. Beam

**Resolution Number: 2025-05-10**

**BE IT RESOLVED THAT** the BIA Board adjourns its meeting at 6:36 p.m.

CARRIED

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Rashaad Nauth-Ali Chair

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Donna Tremblay, Secretary