



GRAND VALLEY

MEMO TO COUNCIL

To: Mayor Soloman and Members of Council
From: Meghan Townsend, CAO/Clerk
Meeting Date: 2025-06-10
Subject: Firefighter Recruitment

Purpose

To advise Council of a change in direction with the recruitment of three full-time firefighters.

Background

At the May 27, 2025 meeting, Grand Valley Council passed the following resolution:

2025-05-44

Moved: S. Soloman Seconded: L. Dart

BE IT RESOLVED THAT Council directs the CAO to recruit the following positions:

- Fire Training Officer/Firefighter
- Fire Department Administrator/Firefighter
- Fire Prevention Office/Public Educator/Firefighter

AND THAT Council authorize the CAO to obtain assistance from Ward & Uptigrove for the recruitment process.

AND FURTHER THAT Council receive a report on salaries at the June 10, 2025 meeting.

Result: CARRIED

Discussion

This resolution was presented to the Grand Valley and District Fire Board at their June 2, 2025 meeting. Upon consideration of this resolution, they subsequently passed the following motion, sent to the CAO on June 4, 2025:

Resolution #2025-06-03

Moved By: S. Graham

Seconded By: C. Gerrits

BE IT RESOLVED THAT the Board proceed with interviewing for the three full time firefighter positions;

AND FURTHER THAT the Board rescind motion #2025-03-08 from the March 26th, 2025, meeting.

CARRIED

They thanked Council for their consideration but felt it would be best overall if the Board proceeded with hiring. Their notice is attached this memo.

They asked the CAO to continue assisting with the process so that if the Board dissolves the new positions could transfer to the Town with little disruption or problem.

The CAO will not be providing a report to Council on compensation as a result of the Board's decision. The CAO referred the Chief to the team at Ward and Uptigrove to have them assist with the Board's recruitment.

Financial Impact

None. The Board will compensate the Town for the CAO's assistance with the recruitment, and otherwise cover all costs associated with the hiring of the three firefighters.

Attachments

Attachment 1 – Letter from the Fire Board

**This Council Memo was submitted by,
Meghan Townsend, CAO/Clerk**

This Council Memo was approved by,
Meghan Townsend
Chief Administrative Officer/Clerk
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