



STAFF REPORT

To: Mayor and Members of Council

From: Brad Haines – By-law & Property Standards Enforcement Officer

Meeting Date: July 22, 2025

Report Number: 2025-123

Subject: By-law Enforcement Status Update – June 2025

Recommendation

THAT Council receives Report – By-Law Enforcement Status Update – June 2025, for information purposes.

Executive Summary

Purpose

The purpose of this report is to provide Council with an update on the current status of the By-law Enforcement Department, enforcement/prosecution activities, upcoming training, equipment use and upcoming / ongoing projects.

Key Findings

This report will focus on:

- Parking Enforcement and Statistics
- Property Standards / Clean Yards Follow Ups
- 2025 MLEOA Annual Training Seminar and Conference

Financial Implications

There are no financial implications to this report.

Report

Background

To provide Council with an update of the By-law and Property Standards Enforcement activities for the month of June 2025.

Discussion

Parking Enforcement

By-law Enforcement has continued with proactive parking patrols, patrolling multiple times per shift, issuing parking infractions proactively, in addition to reactive patrols upon receiving any complaints from the public which have become more frequent. Ongoing coordination with Public Works and other Town staff, has ensured prompt response to both proactive and reactive enforcement. By-law Enforcement has continued to receive parking inquiries and addressing them as received and providing public education when warranted. An ongoing effort of sporadic early morning / overnight parking patrols has continued to help keep parking regulations consistent. Parking Infraction numbers have decreased, likely due to the higher call volume in clean yards and property standards complaints.

Stats - Parking Enforcement – June 2025:

- Total Infraction notices issued = 8
- Total Notices paid = 5
- Impending Conviction Notices sent = 4
- Sent for Conviction to POA-Caledon = 3
- Vehicles Towed = 0

Property Standards / Clean Yards Follow Ups

By-law Enforcement has continued to receive property standards and clean yards complaints and is addressing them as needed. Due to the different types and sizes of properties within Grand Valley, multiple contractors have been used for clean ups as different companies have different equipment available. Contractors are paid for by the municipality and the cost is added to the properties tax roll, should the invoice go un-paid.

By-law Enforcement has been working with property owners to bring their properties into compliance with the Town's property Standards and Clean Yards by-laws after receiving an abundance of complaints in the spring and early summer. Given that some of the properties

have been in the same state for some time as there previously was little to no By-law Enforcement presence within Town, these properties can take significant time to come into compliance. Property owners will often cause more resistance to an order being given as they have been keeping their properties in a similar state for years prior. While some leniency can be given in regard to the timeline of the property clean up, the same cleanliness standards are enforced across the Municipality.

By-law Enforcement on occasion will receive repeat complaints that do not meet the threshold for a Property Standards Complaint. An example of this is a property that had previously been reported for an abundance of scrap metal being stored on the driveway. Upon the initial complaint, the issue was addressed, and the driveway was cleaned up. In recent months, whenever there is an item or items on the driveway the neighbour who originally complained will again complain wanting further enforcement action. While at the time of the initial complaint the property was in violation, one or two items neatly stored on a driveway does not meet the threshold for a violation, especially as items are often moved within 48 hours. Complaints of this nature are referred to as frivolous and the complainant is advised accordingly.

2025 MLEOA Annual Training Seminar and Conference

By-law Enforcement has enrolled in this year's MLEOA Annual Training Seminar and Conference at Living Water Resort in Collingwood Ontario. Throughout the 4-day conference there will be seminars on topics such as Digital Notes, Evictions / Renovations, Wildlife Enforcement, Anti-Human Trafficking, in addition to training courses on Parking Enforcement and Search Warrants that are accredited courses that can be put towards getting the Municipal Law Enforcement Officer (MLEO) designation with the Association.

The conference is also a great opportunity to network with other officers working in the field and attend the Annual General Meeting to listen in on the happenings of the Municipal Law Enforcement Officers Association. The Presidents dinner also takes place where Long Service awards and MLEO certifications are handed out to officers from across Ontario.

Financial Impact

There are no financial implications to this report.

Consultations

None

Attachments

None

This report was submitted by

Brad Haines

By-law & Property Standards Enforcement Officer.

This report was approved by

Meghan Townsend

Chief Administrative Officer/Clerk

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