

**Grand Valley and District Community Centre  
Meeting Minutes**

**July 14, 2025, 5:00 p.m.  
Grand Valley and District Community Centre - Board Room  
90 Main Street North  
Grand Valley**

Members Present: Gail Little, Chair, Deb Halls, Co-Chair, Sue Graham, Paul Latam,  
Brett Lyons, Steve Soloman, Clinton Taylor, Jeremy Zukowski

Staff Present: James Allen, Jennie Miguel, Secretary/Treasurer, Helena Snider

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**1. Call To Order**

**2. Agenda Approval**

Moved By: D. Halls

Seconded By: S. Graham

**Resolution Number: 2025-07-01**

***BE IT RESOLVED THAT*** the July 14, 2025 regular meeting agenda be adopted as amended.

**CARRIED**

**3. Disclosure of Pecuniary Interest**

**4. Minutes of Previous Meetings**

**4.1 June 9, 2025 Meeting Minutes**

Moved By: S. Graham

Seconded By: D. Halls

**Resolution Number: 2025-07-02**

***BE IT RESOLVED THAT*** the minutes of June 9, 2025 be approved as circulated.

**CARRIED**

**5. Deputations/Presentations**

**6. Unfinished Business**

**6.1 Agricultural Society MOU**

Waiting for contract to be signed.

**6.2 Concession Booth Contract**

Changes were made to the contract.

**6.3 RFP for Concession Booth Space at GV Arena**

J. Allen informed the Board that there were two bidders for the concession booth RFP. The Creek Pub & Eatery was awarded the contract.

Moved By: C. Taylor

Seconded By: J. Zukowski

**Resolution Number: 2025-07-06**

**BE IT RESOLVED THAT** the Board has received the arena manager's report on the concession booth RFP.

**CARRIED**

**6.4 Moneris/TD Reports**

James/Helena to speak with TD representatives. TD has substantial savings as opposed to Moneris. Discussion to come back for September meeting.

**6.5 Proposed Rates for 2025/2026**

Changes were made to the rates as requested. Rentals are in line with other municipalities.

**6.6 Minor Hockey Amalgamation**

The Board discussed that at this time there is no amalgamation. There is discussion of having different counties join together, resulting in same ice allotment and more arenas to play at. OMHA looking into these changes.

**6.7 Overtime Compensation to the Town**

At the moment there is no overtime policy in place with the Board. The Board suggested a policy and would like to see a written request to the Town.

Moved by: P. Latam

Seconded by: S. Graham

**Resolution Number: 2025-07-03**

**BE IT RESOLVED THAT** the Board receives the overtime compensation correspondence;

**AND FURTHER THAT** the Board responds to the town's letter that they

will pay overtime when the ice is in, and if the ice is out, the town pay's the overtime;

**AND FURTHER THAT** staff be directed to bring a policy regarding overtime for the board to adopt:

**AND FURTHER THAT** the board directs staff to try to minimize overtime as much as possible.

**CARRIED**

## 7. Financial Reports

### 7.1 Accounts Payable

The Board asked a question regarding GL2050 which pertains to landlines, internet and cell phones.

Moved By: B. Lyons

Seconded By: St. Soloman

**Resolution Number: 2025-07-04**

**BE IT RESOLVED THAT** the accounts payable for June 2025 in the amount of \$49,606.39 be approved and paid from the Operating Account.

**CARRIED**

### 7.2 Accounts Receivable

The Board requested that "DUE DATES" to be added to the A/R report going forward.

Moved by: J. Zukowski

Seconded by: B. Lyons

**Resolution Number: 2025-07-05**

**BE IT RESOLVED THAT** the accounts receivable for June 2025 in the amount of \$45,279.75 have been deposited in to the Community Centre bank account and are hereby approved.

**CARRIED**

### 7.3 Budget Variance

## 8. Arena Manager's Report

**Ice Allocation** - J. Allen presented the policy to the Board for review. The Board directed J. Allen to amend item 4(a) on page 5 regarding priority for area district residents first. Under definitions change "Council" to "Board".

**Summer Camp** - Enrollment numbers are down this year by 25% at the moment. Emails are being sent out to push more camp revenue. Advertising special weeks and events on social media. At the moment the summer camp staff is on a rotating schedule due to the low enrollment.

**Wall Murals** - J. Allen mentioned that murals on the community center walls should be removed and digitized; as the community center can utilize the wall space. J. Allen to discuss with the Agricultural Society.

**Expansion** - On time, insulation being installed next week and the flooring has been removed.

Moved By: C. Taylor

Seconded By: J. Zukowski

**Resolution Number: 2025-07-06**

**BE IT RESOLVED THAT** the Board received the arena manager's report and have given direction on the ice allocation policy.

**CARRIED**

**9. Correspondence**

**10. New Business**

**11. Confirmation of Meeting**

Moved by: D. Halls

Seconded by: P. Latam

**Resolution Number: 2025-07-07**

**BE IT RESOLVED THAT** leave be given to confirm the proceedings of the July 14, 2025 Grand Valley & District Community Centre Board Meeting.

**CARRIED**

**12. Adjournment**

Moved by: D. Halls

Seconded by: C. Taylor

**Resolution Number: 2025-07-08**

**BE IT RESOLVED THAT** we do now adjourn this meeting to meet again on September 8, 2025 at 5pm or at the call of the Chairperson.

**CARRIED**

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Gail Little, Chair

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Jennie Miguel, Secretary/Treasurer