



Monthly Procurement Update Report

Procurements for the period July 17-September 17, 2025

This report is submitted to Council in accordance with section 23.3 of By-law 2022-14:

23.3. Information Report to Council - For information purposes, the Treasurer shall submit a monthly status report to Council on all contract awards, contract extensions and contract amendments, valued at \$25,000 or higher that were undertaken since the previous report.

Meeting Date: September 23, 2025

Project Description	Successful Bidder	Tender Price (excl. taxes)	Budget Allocation	Notes
Canine Control Contractor	Municipal Support Services	RFP was awarded on points – technical and price	\$10,000	5 local providers were invited. 3 responded that they were not interested. 1 did not respond to inquiries. Municipal Support Services provided full technical proposal and costing, and met all criteria requested regarding: <ul style="list-style-type: none"> - Uniformed response - Enforcement and court proceedings - Impoundment of stray dogs at facility within 30-minute drive of Grand Valley - Care for injured dogs by local vet - Emergency response - Dispatch services - Staff training and experience Costs will depend on volume of work. Minimum 8 hours per month.

Other matters:

- Council Chamber Update – better pricing on desks has been received (half the price originally quoted), along with quotes for removal of closet and a/v equipment. Working with vendors to set up schedule for project.
- Monticello Subdivision – moving forward with construction tender finalization, registration of the Local Improvement Charges By-law, sale of road stubs and other legal elements. An update to the property owners, further to the passing of the Local Improvement Charges by-law, is being finalized with legal.
- Southeast Pumping Station tender – final construction contract from Hydro One has been signed, so their installation work can be scheduled and completed. Reviewing updated

project cost estimates to determine if funds are available or if additional will be needed from developer, loan or DC reserve.

- Scott Street Drainage and Construction Project – Bell Canada has relocated their distribution cables and their city-to-city trunk cable. Town has paid invoice as part of our contribution to the project.
- Bielby-Emma Sewage Trunk – camera work and draft drawings in progress.
- Ritchie Drive Drainage – as of September 5, Burnside had met with Condo engineer to review plans. Their Legal is drafting amendments to the agreements that include the easements and assurances of the Town’s responsibilities for maintenance.
- Water Tower Generator – Meeting with electrical engineer and Dufferin Water took place on June 26 to discuss plans. Draft RFT has been received and will be issued shortly.
- Community Centre Expansion financing – agreement for funding has been discussed with both East Garafraxa and Amaranth, who are sending the draft agreement for legal review and input. Loan from Infrastructure Ontario is in progress. Funding options being reviewed as directed by Council and report to be presented in advance of I.O. loan finalization.

Recommendation:

THAT Council receive Report – Monthly Procurement Update for information.

Respectfully submitted by,

Meghan Townsend, CAO/Clerk, for

Steven Freitas

Director of Finance/Treasurer