



Monthly Procurement Update Report

Procurements for the period September 18-October 21, 2025

This report is submitted to Council in accordance with section 23.3 of By-law 2022-14:

23.3. Information Report to Council - For information purposes, the Treasurer shall submit a monthly status report to Council on all contract awards, contract extensions and contract amendments, valued at \$25,000 or higher that were undertaken since the previous report.

Meeting Date: October 28, 2025

Project Description	Successful Bidder	Tender Price (excl. taxes)	Budget Allocation	Notes
No contracts over \$25,000				

Other matters:

- Council Chamber Update – better pricing on desks has been received (half the price originally quoted), along with quotes for removal of closet and a/v equipment. Working with vendors to set up schedule for project.
- Monticello Subdivision – moving forward with construction tender finalization, registration of the Local Improvement Charges By-law, sale of road stubs and other legal elements. An update to the property owners, further to the passing of the Local Improvement Charges by-law, is being finalized with legal.
- Southeast Pumping Station tender – final construction contract from Hydro One has been signed, so their installation work can be scheduled and completed. Reviewing updated project cost estimates to determine if funds are available or if additional will be needed from developer, loan or DC reserve.
- Scott Street Drainage and Construction Project – Bell Canada has relocated their distribution cables and their city-to-city trunk cable. Town has paid invoice as part of our contribution to the project.
- Bielby-Emma Sewage Trunk – camera work and draft drawings in progress.
- Ritchie Drive Drainage – as of September 5, Burnside had met with Condo engineer to review plans. Their Legal is drafting amendments to the agreements that include the easements and assurances of the Town's responsibilities for maintenance, **although the Board recently expressed concern that the design was insufficient to protect their interests, so our engineer is meeting again with their engineers to discuss their concern.**
- Water Tower Generator – Meeting with electrical engineer and Dufferin Water took place on June 26 to discuss plans. Draft RFT has been received and will be issued shortly.
- Community Centre Expansion financing – agreement for funding has been discussed with both East Garafraxa and Amaranth, who are sending the draft agreement for legal review and input. Loan from Infrastructure Ontario is in progress. Funding options being reviewed as directed by Council and report to be presented in advance of I.O. loan finalization.

Recommendation:

THAT Council receive Report – Monthly Procurement Update for information.

Respectfully submitted by,

Steven Freitas
Director of Finance/Treasurer