



GRAND VALLEY

## STAFF REPORT

**To:** Mayor and Members of Council  
**From:** Matt Bos, Director of Public Works  
**Meeting Date:** December 9, 2025  
**Report Number:** 2025-217  
**Subject:** Public Works Update – November 2025

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### Recommendation

**THAT** Council receives the Public Works Update Report November 2025 for information purposes.

### Executive Summary

#### Purpose

To provide Council with information on the activities and projects from the Public Works Department.

#### Key Findings

A brief description of the activities accomplished or on going in Public Works.

- Winter operations.
- Storm pond maintenance.
- New staff training.
- Other notable accomplishments.
- What is coming up in Public Works.

#### Financial Implications

None

## **Report**

### **Background**

Ongoing monthly requirement of the Director of Public Works.

### **Discussion**

#### **Winter operations.**

Public Works winter operations are in full swing and Public Works staff have responded to winter road conditions that required fourteen (14) days of service in November.

#### **Storm pond maintenance**

Public Works completed additional wet pond maintenance around the outlets and access roads in two different locations where water was pooling on the roads. Public Works staff installed perforated tile drain to collect this water and direct it towards the ponds without affecting the road.

#### **New staff training**

The Public Works management and senior operators have all collaborated to slowly train the Town's two new roads employees with an emphasis on winter operations. Both new employees have been doing an incredible job and are integrating into the department very well. Also, both new employees are attending a one-day winter operations course on December 3, 2025.

#### **Other notable accomplishments**

Other accomplishments in Public Works:

- Removal of all traffic cushions and bollards.
- Assisting with the installation of Christmas lights on light stands and hydro poles along Main Street.
- installation of provincially mandated signage for school zones following the Province's termination of the Automated Speed Enforcement traffic cameras; and
- on multiple occasions during the month of November removing leaves out of drains throughout the Town.

**What is coming up in public works**

Public Works will continue to patrol and respond to winter road conditions. Outside of winter operations staff have small improvements that they would like to accomplish in the shops, mostly consisting of cleaning and painting.

**Financial Impact**

None

**Consultations**

None

**Attachments**

None

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