



## The Corporation of the Town of Grand Valley

### Council Meeting Minutes

Tuesday, November 25, 2025, 6:00 pm  
Council Chambers, 5 Main Street North, Grand Valley

Council Present: Mayor Steve Soloman  
Deputy Mayor Philip Rentsch  
Councillor Lorne Dart  
Councillor James Jonker  
Councillor Paul Latam

Staff Present: Meghan Townsend, Chief Administrative Officer/Clerk  
Matthew Bos, Director Public Works  
Steven Freitas, Director of Finance/Treasurer  
James Allen, Recreation Facilities Manager  
Brad Haines, By-Law Enforcement Officer  
Donna Tremblay, Deputy Clerk/Communications Coordinator

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#### 1. Call to Order and Roll Call

**Due technical difficulties agenda Items 1, 2 and 3 are not available on the video recording.**

Mayor Soloman called the meeting to order at 6:00 p.m.

#### 2. Adoption of Agenda

**Resolution: 2025-11-37**

Moved by: J. Jonker  
Seconded by: P. Latam

**BE IT RESOLVED THAT** Council adopts the Regular Council Meeting agenda and any addendums dated Tuesday, November 25, 2025 as circulated/amended

CARRIED

#### 3. Disclosure of Pecuniary Interest and the General Nature Thereof

No pecuniary interest was declared.

#### 4. Closed Meeting - 6:05 p.m.

**Resolution: 2025-11-38**

Moved by: P. Latam

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** Council resolve itself into a meeting that is closed to the public at 6:03 p.m. pursuant to the Municipal Act, 2001, under the provisions of Section 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality.

CARRIED

The following items were discussed:

4.1 Call to Order

4.2 Disclosure of Pecuniary Interest and General Nature Thereof

4.3 Closed Minutes

4.4 Items for Discussion

4.4.1 Confidential Offer to Purchase - Surplus Lands - Janet and Arnlee Streets - Monticello Drive - Update

4.4.2 Confidential Request To Purchase/Exchange Lots in Hill Town Subdivision

**5. Open Meeting - 6:45 p.m.**

Councillor Dart arrived during the closed meeting at 6:09 p.m.

Council resumed into open session at 6:45 p.m.

**6. Rise and Report**

Council rose from its closed meeting at 6:45 p.m. and reported as follows:

**Resolution: 2025-11-39**

Moved by: P. Rentsch

Seconded by: J. Jonker

**BE IT RESOLVED THAT** the minutes of the October 14, 2025 and October 28, 2025 Closed Council Meeting be approved as circulated/amended.

CARRIED

**Resolution: 2025-11-40**

Moved by: L. Dart

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** Council receives the Confidential Offer to Purchase - Surplus Lands - Janet and Arnlee Streets - Monticello Drive - Update.

**AND FURTHER THAT** Council accepts the offers presented by Cote and Townsend and directs staff to prepare and present the necessary documents for the transfer of ownership.

CARRIED

**Resolution: 2025-11-41**

Moved by: J. Jonker

Seconded by: P. Latam

**BE IT RESOLVED THAT** Council receives the Confidential Request to Purchase/Exchange Lots in Hill Town Subdivision.

**AND FURTHER THAT** Council declines the offer to trade lots.

CARRIED

**7. Approval of Previous Minutes**

Council reviewed the minutes and there were no requests for amendments.

**Resolution: 2025-11-42**

Moved by: L. Dart

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** the minutes of the November 4, 2025 Special Council and November 10, 2025 Regular Council Meetings be approved as circulated.

CARRIED

**8. Announcements**

Mayor Soloman provided the announcements as follows:

- 8.1 Proclamation - Dufferin Community Foundation - Giving Tuesday - December 2, 2025

Mayor Soloman read the proclamation declaring Tuesday, December 2, 2025 as Giving Tuesday in the Town of Grand Valley and encouraged all residents to "Give Where you Live" this holiday season.

- 8.2 2026 Budget Information Night
- 8.3 Holiday Community Events

Deputy Mayor Rentsch announce public skating will take place at 3:00 p.m. before the Santa Claus Parade at the Grand Valley and District Community Centre on Saturday, November 29th.

**9. Deputations/Presentations**

- 9.1 6:45 p.m. East Luther Grand Valley Historical Society - Request to Erect a Historical Plaque - Corner of Main and Amaranth Streets

**Resolution: 2025-11-43**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** leave be given to Rick Taylor, representative of the East Luther Grand Valley Historical Society, to address Council.

CARRIED

- 9.1.1 Presentation - Rick Taylor, East Luther Grand Valley Historical Society

Rick Taylor appeared before Council on behalf of the East Luther Grand Valley Historical Society. He outlined the Society's request to install a historical plaque featuring a brief history of Grand Valley on the stone cairn located at the intersection of Amaranth and Main Streets. Mr. Taylor also proposed placing an ornamental concrete decoration on top of the cairn and asked whether the Town could assist with retrieving the decoration from the supplier.

Council discussed the request for the plaque, and Councillor James Jonker offered to assist in picking up the ornamental decoration. Council further suggested that Mr. Taylor contact Eric Landman regarding the installation of the decoration because Mr. Landman built the cairn, and requested that staff create and install a similar plaque recognizing Indigenous heritage.

**Resolution: 2025-11-44**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the presentation from Rick Taylor.

**AND FURTHER THAT** Council approves the installation of the plaque proposed on the cairn at Main and Amaranth and the installation of the pyramid peak on top of the cairn by the Historical Society in coordination with public works.

**AND FURTHER THAT** Council directs the CAO to investigate the installation of a similar plaque for the cairn that acknowledges the Indigenous heritage of this area.

CARRIED

9.2 7:15 p.m. Lease of 21 Main Street North

**Resolution: 2025-11-45**

Moved by: L. Dart

Seconded by: J. Jonker

**BE IT RESOLVED THAT** leave be given to the representatives from the Highland Health Network, to address Council.

CARRIED

9.2.1 Delegation - Highland Health Network

Dr. Chris Tessier and Dr. Priya Akula appeared before Council on behalf of the Highland Hills Network to request financial assistance for renovations to the Grand Valley and District Medical Dental Building. The renovations are needed to accommodate two new physicians who will be practicing in Grand Valley through a new Ministry of Health program that supports internationally trained physicians in establishing themselves in underserved communities.

Dr. Akula also asked Council to consider an amendment to the Lease Agreement to include the Town's maintenance of the building's sidewalk and requested confirmation regarding the designated patient parking area.

Council discussed the requests and asked the delegates questions regarding the financial assistance, renovation timelines, proposed lease amendments, and the overall lease terms.

**Resolution: 2025-11-46**

Moved by: J. Jonker

Seconded by: P. Latam

**BE IT RESOLVED THAT** Council receives the deputation from the Highland Health Network.

**AND FURTHER THAT** Staff report back to Council with recommendations on which proposal regarding the financing would be best mutually suitable for both parties.

**AND FURTHER THAT** staff report back regarding responsibility for clearing walkway/sidewalk and financial and legal implications for same.

**AND FURTHER THAT** this has Council's full support.

CARRIED

9.3 7:30 p.m. - Town of Grand Valley OSIM Bridge Study

**Resolution: 2025-11-47**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** leave be given to Chris Knechtel and Mack Chiasson, R.J. Burnside, to address Council.

CARRIED

9.3.1 Presentation - Chris Knechtel and Mack Chiasson, R.J. Burnside & Associates Limited

Chris Knechtel and Mack Chiasson from RJ Burnside appeared before Council to present the Town of Grand Valley's Bridge Inventory Update. Their presentation covered the purpose of bridge inspections, an overview of the structure inventory, current conditions, completed bridge and culvert work, identified priorities, recommendations, and the next steps.

**Resolution: 2025-11-48**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the presentation from Chris Knechtel and Mack Chiasson, R.J. Burnside.

**AND FURTHER THAT** Council directs staff to include the recommendations in the 2026 budget deliberations.

CARRIED

**10. Public Questions**

There were no public questions.

**11. Unfinished Business**

11.1 Correction - 2026 Council Meeting Calendar

CAO Townsend sought direction from Council to amend the start times of the March 10th Regular and Special Council Meetings to 4:00 p.m. and 6:00 p.m., respectively.

**Resolution: 2025-11-49**

Moved by: P. Rentsch

Seconded by: L. Dart

**BE IT RESOLVED THAT** Council receives the Correction to the 2026 Council Meeting Calendar;

**AND FURTHER THAT** Council requests that the March 10th meeting start times be amended as follows:

- March 10th Regular Council Meeting - from 6:00 p.m. to 4:00 p.m.
- March 10, 2026 - Special Council 2026 Budget Meeting from 2:00 p.m. to 6:00 p.m.

**AND FURTHER THAT** Council directs staff to make the necessary adjustments to the Town's website Council and Committee Meeting Calendar;

CARRIED

**12. Staff Reports**

12.1 CAO/Clerk

12.1.1 Automated Speed Enforcement Program Post-Shut Down Update, 2025-197

**Resolution: 2025-11-50**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives Report – Automated Speed Enforcement Program Post-Shut Down Update for information.

CARRIED

12.1.2 Financing the Community Centre Expansion Project, 2025-195

**Resolution: 2025-11-51**

Moved by: P. Rentsch

Seconded by: L. Dart

**BE IT RESOLVED THAT** Council receives the Report – Financing the Community Centre Expansion Project,

**AND FURTHER THAT** Council elects to continue with the Infrastructure Ontario debenture to fund the project over a 20-year amortization period.

**AND FURTHER THAT** Council directs the CAO to reach out to the partner municipalities to confirm that the loan application has been submitted and to request an update on their approval of the draft Intermunicipal Agreement for the Expansion and Rehabilitation of the Grand Valley and District Community Centre.

CARRIED

## 12.2 Director of Finance/Treasurer

### 12.2.1 Treasurer's Update, 2025-205

Steven Freitas, Director of Finance/Treasurer provided a summary of the report.

Council requested staff to provide options at budget discussions to address the Ritchie Drive drainage matter.

**Resolution: 2025-11-52**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the Report – Treasurer's Update for information purposes.

CARRIED

## 12.3 By-Law and Property Standards Enforcement

### 12.3.1 Enforcement Policy and Additional Parking Enforcement Resources Review, 2025-171

Brad Haines, By-law Enforcement Officer provided a summary of the report.

Council discussed the presented by-law enforcement options and proactive enforcement of the Town's Clean Yards By-Law.

**Resolution: 2025-11-53**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the Report – Enforcement Policy and Additional Parking Enforcement Resources Review for information purposes.

**AND FURTHER THAT** Council directs staff to make clean yards by proactive enforcement.

CARRIED

12.3.2 By-law Enforcement Status Update – October 2025, 2025-196

Brad Haines, By-Law Enforcement Officer presented a summary of the report.

Council requested that residents be notified about the Town’s parking enforcement at 111 Main Street, across from the Grand Valley Public School, by posting the information on the Town’s Facebook page.

**Resolution: 2025-11-54**

Moved by: L. Dart

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** Council receives the Report – By-Law Enforcement Status Update – October 2025, for information purposes.

**AND FURTHER THAT**

CARRIED

12.4 Parks and Recreation

12.4.1 Recreation Update November 2025, 2025-200

James Allen, Recreation Facilities Manager, provided an update on the ongoing Community Centre renovation work. He reported that the contractor has advised the renovations are expected to be completed by mid-December.

**Resolution: 2025-11-55**

Moved by: L. Dart

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** Council receives the report Recreation Update November 2025 for information purposes.

CARRIED

**13. Public Meeting**

There were no public meetings.

**14. Pending Items**

There were no pending items.

**15. Correspondence**

**Resolution: 2025-11-56**

Moved by: J. Jonker  
Seconded by: P. Latam

**BE IT RESOLVED THAT** Council receives the correspondence listed on the Tuesday, November 25, 2025, Council Agenda.

CARRIED

**16. County Council Report**

16.1 Advocacy for Accessible and Size-Appropriate Recycling Cart Options

**Resolution: 2025-11-57**

Moved by: L. Dart  
Seconded by: P. Latam

**BE IT RESOLVED THAT** Council receives the correspondence from Dufferin County Council - Advocacy for Accessible and Size-Appropriate Recycling Cart Options.

CARRIED

**17. Council Updates**

Mayor Soloman's update included his attendance at the Grand Valley Lion's and BIA tree lighting ceremony. He thanked Wilson Electric and Grand Valley Home Hardware for installing and donating the tree lights. He also attended the Grand Valley Agricultural Society's and Grand Valley Firefighter's appreciation dinners.

Deputy Mayor Rentsch's update included a thank you to organizers of the Remembrance Day ceremony and his attendance at the Economic Development Committee Meeting.

Councillor Latam's update included his attendance at the Grand Valley Firefighter's Appreciation Dinner.

**18. Boards and Committees**

18.1 Minutes

**Resolution: 2025-11-58**

Moved by: P. Latam  
Seconded by: J. Jonker

**BE IT RESOLVED THAT** Council receives the Board and Committee Minutes listed on the Tuesday, November 25, 2025, Council Agenda.

CARRIED

**19. New Business**

**Thomasfield Homes Holiday Lunch**

CAO Townsend informed Council that the Town has received a request from Thomasfield Homes to host a holiday lunch for Council and Staff, scheduled for Monday, December 8, 2025, at 11:30 a.m.

**Council/Staff Holiday Lunch**

Council confirmed Wednesday, December 17th at 11:30 a.m. as the date for Council and Staff Holiday lunch. Staff will provide details regarding the location.

**20. Notice of Motion**

There were no notices of motion.

**21. By-laws**

There were no by-laws.

**22. Confirm Proceedings**

**Resolution: 2025-11-59**

Moved by: L. Dart

Seconded by: P. Rentsch

**BE IT RESOLVED THAT** leave be given to introduce a by-law to confirm the proceedings of the Regular Council Meeting held on Tuesday, November 25, 2025 and that it be given the necessary readings and be passed and numbered as By-Law 2025-63.

CARRIED

**23. Adjournment**

**Resolution: 2025-11-60**

Moved by: P. Latam

Seconded by: J. Jonker

**BE IT RESOLVED THAT** we do now adjourn this Regular Council Meeting at 10:17p.m. to meet again for a Regular Council Meeting on December 9, 2025 at 10:00 a.m. and a Special Council Meeting - 2026 Budget at 2:00 p.m. or at the call of the Mayor.

CARRIED

November 25, 2025 Regular Council Minutes

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Steve Soloman, Mayor

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Meghan Townsend, CAO/Clerk