



## The Corporation of the Town of Grand Valley

### Special Council Meeting Minutes

December 9, 2025, 2:00 p.m.  
Council Chambers, 5 Main Street North, Grand Valley

Council Present: Mayor Steve Soloman  
Deputy Mayor Philip Rentsch  
Councillor James Jonker  
Councillor Paul Latam

Council Absent: Councillor Lorne Dart

Staff Present: Meghan Townsend, Chief Administrative Officer/Clerk  
Steven Freitas, Director of Finance/Treasurer  
Matthew Bos, Director Public Works  
Mark Kluge, Manager of Planning  
James Allen, Recreation Facilities Manager  
Donna Tremblay, Deputy Clerk/Communications Coordinator

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#### 1. Call to Order and Roll Call

Mayor Soloman called the meeting to order at 3:03 p.m.

Mayor Soloman announced that the meeting is being live streamed and publicly broadcast with the recording of the meeting to be available on the Town's website.

**Resolution: 2025-12-45**

**Moved by:** J. Jonker

**Seconded by:** P. Rentsch

**BE IT RESOLVED THAT** Council approves waving section 10.10(a) of the Town of Grand Valley's Procedure By-Law, 2024-10, as amended, to permit a member of council to participate electronically in more than four (4) Council meetings per year.

CARRIED

**Resolution: 2025-12-46**

**Moved by:** P. Rentsch  
**Seconded by:** J. Jonker

**BE IT RESOLVED THAT** Council approves Councillor Paul Latam to participate electronically.

CARRIED

1.1 Roll Call

Meghan Townsend, CAO/Clerk conducted a roll call.

**2. Adoption of Agenda**

**Resolution: 2025-12-47**

**Moved by:** P. Latam  
**Seconded by:** J. Jonker

**BE IT RESOLVED THAT** Council adopts the Special Council Meeting agenda dated December 9, 2025 as circulated/amended.

CARRIED

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

Members of Council are required to state any pecuniary interest in accordance with the Municipal Conflict of Interest Act.

No pecuniary interest was declared.

**6. Staff Reports**

6.1 Southeast Sewage Pumping Station Project, 2025-221

Meghan Townsend, CAO/Clerk provided a summary of the report and sought direction regarding project tendering and financing.

Council discussed the report. Discussions included project costs, tendering, project funding from Development Charges and other financing resources.

A recorded vote was requested.

**Resolution: 2025-12-48**

**Moved by:** J. Jonker  
**Seconded by:** P. Rentsch

**BE IT RESOLVED THAT** Council receives the Report – Southeast Sewage Pumping Station Project,

**AND FURTHER THAT** Council authorizes the tender for this project and directs that expenses for the project that exceed developer agreement contributions be borrowed from Development Charges as needed.

**AND FURTHER THAT** to direct staff to review and recommend repayment terms to the DC reserve by the end of September, 2026.

For (4): S. Soloman, P. Rentsch, J. Jonker, and P. Latam

Absent (1): L. Dart

CARRIED (4 to 0)

6.2 DRAFT 2026 Capital Budget, 2025-224

Steven Freitas, Director of Finance Treasurer provided introductory remarks regarding the 2026 Capital Budget.

Council discussed the capital budget items. Discussions included the following:

**2026 Capital Budget to include the following:**

- Administration - Hybrid Meeting Project
- Administration - Gateway Signage
- Gravel Roads - Gravel
- Drinking Water System- Various Drinking Water System Replacements
- Bridges - Bridge 5 rehabilitation
- Public Works- Citywide Workflow and Road Patrol Software
- Public Works - Pressure washer
- Roads projects including:
  - Mill Street W. from Leeson Street S to Emma Street S road resurfacing and catchbasins
  - Leeson Street South from Mill Street W to William Street road resurfacing and catchbasins
  - Leeson Street South from Mill W to N of Feed Mill road resurfacing and catchbasins
  - Leeson Street South complete sidewalk replacement from Mill Steet W to William Street
- Wastewater & Inflow and Infiltration - Sewage Plant & Emma Street Pumping Station - OCWA Budget Estimate

**Removal of Capital Budget Items including:**

- Parks and Recreation - Community Centre - Expansion Project - balance of project costs not spent
- Parks and Recreation - dog park
- Roads - Mill Street E at Pondsford Street Phase 1 - Design and Tender Prep and Construction
- Roads - Amaranth Street W from W of Taylor Drive to W of Beam Street road resurfacing
- Roads - Melody Lane from Water Street to Leeson Street S road resurfacing, curbs and catchbasins
- Roads - King Street complete sidewalk replacement on east side

**Further items to be considered during Operating Budget:**

- Administration - Capital Reserve Funding - continuation as included in 2025 approved budget and additional
- Bridges - Bridge 7 Side Road 24-25 replacement
- Parks and Recreation - Pick Up Truck - New Acquisition. Council discussed acquisition of a new vehicle for the Director of Public Works and repurposing of this vehicle to parks and recreation with staff to provide options for future consideration
- Parks and Recreation - Trees
- Parks and Recreation - Parking lot, washrooms and gazebo building
- Public Works - Gravel retriever and broom attachments, roof screws, lights, overhead door and concrete floor repair
- Public Works - Equipment replacement reserve
- Wastewater Inflow and Infiltration - Riverhill Road I&I Project - Phase 4 (Luther Road, Mary Court and Joyce Court)

**Additional requests:**

- Cemetery - Signage to be funded through cemetery revenues
- Roads - Hill Town Drive - Road Reconstruction to be funded by special levy

Deputy Mayor Rentsch left the meeting at 4:35 p.m.

**Resolution: 2025-12-49**

**Moved by:** P. Latam  
**Seconded by:** J. Jonker

**BE IT RESOLVED THAT** Council receives the Report – DRAFT 2026 Capital Budget;

**AND FURTHER THAT** Council provides direction to staff on which capital projects are approved to proceed in 2026 being:

- Roads reconstruction and catch basins as discussed up to \$545,000;
- Gravel road maintenance at \$25,000;
- Drinking water system capital;
- Hill Town Drive capital;
- Wastewater Capital from OCWA;
- North shop pressure washer at \$8,500;
- Bridge 5 Rehabilitation at \$370,000;

and bring back the other projects discussed with the 2026 operating budget.

**AND FURTHER THAT** Council directs staff to add any projects which are not approved to proceed in 2026 to the Town's "Unfunded Capital" list for future year's consideration;

**AND FURTHER THAT** the changes discussed in the meeting be made for the Operating Budget presentation on January 27, 2026.

CARRIED

## **7. Confirm Proceedings**

### **7.1 2025-XX**

Being a By-Law to Confirm the Proceedings of Council of the Corporation of the Town of Grand Valley at the Special Meeting - 2026 Budget held on December 9, 2025

**Resolution: 2025-12-50**

**Moved by:** J. Jonker  
**Seconded by:** P. Latam

**BE IT RESOLVED THAT** leave be given to introduce a by-law to confirm the proceedings of the Special Council Meeting held on December 9, 2025 and that it be given the necessary readings and be passed and numbered as By-Law 2025-68.

CARRIED

**8. Adjournment**

**Resolution: 2025-12-51**

**Moved by:** J. Jonker

**Seconded by:** P. Latam

**BE IT RESOLVED THAT** we do now adjourn this Special Council Meeting at 6:00 p.m.

CARRIED

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Steve Soloman Mayor

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Meghan Townsend/CAOClerk