



Monthly Procurement Update Report

Procurements for the period November 18, 2025 – January 20, 2026

This report is submitted to Council in accordance with section 23.3 of By-law 2022-14:

23.3. Information Report to Council - For information purposes, the Treasurer shall submit a monthly status report to Council on all contract awards, contract extensions and contract amendments, valued at \$25,000 or higher that were undertaken since the previous report.

Meeting Date: January 27, 2025

Project Description	Successful Bidder	Tender Price (excl. taxes)	Budget Allocation	Notes
Grand Valley Public Library – Expansion Feasibility Study	n/a			Board decided to cancel the RFP.

Other matters:

- Council Chamber Update – Costs incurred to date:
 - Carpet – \$5155 +tax
 - Tables - \$500 moving costs for old furniture; \$12,200 +tax
 - 8 guest chairs - \$2034
 - Closet removal and Paint – \$5370 +tax
 - Total to date - \$25,259
 - Budget for entire renovation project - \$45,000

Sound system and IT improvements will come next. Any money not spent in 2025 will remain in the reserve it was coming from. No levy money was allocated for this project.

- Monticello Subdivision – construction tender finalization, registration of the Local Improvement Charges By-law, sale of road stubs and other legal elements in progress. An update to the property owners has been sent. Construction loan and long-term financing to be finalized.
- Southeast Pumping Station tender – tender finalization under way.
- Scott Street Drainage and Construction Project – no update
- Bielby-Emma Sewage Trunk – draft drawings in progress. Next steps to be determined.
- Ritchie Drive Drainage – Remediation work on drainage to storm pond on Town property, near the Leeson Street North condo parking lot, has been completed. Condo board is hesitant to allow us to proceed further until storm pond issues are dealt with. Engineers and Legal to work with CAO in early 2026 to see if an agreement can be reached.
- Water Tower Generator –Draft RFT in progress and will be issued shortly for 2026 completion.

- Community Centre Expansion financing – Infrastructure Ontario loan application under review by their review panel. Draft municipal agreement under review by Amaranth and East Garafraxa.

Recommendation:

THAT Council receive Report – Monthly Procurement Update for information.

Respectfully submitted by,

Meghan Townsend, CAO/Clerk

Steven Freitas, Director of Finance/Treasurer