



GRAND VALLEY

STAFF REPORT

To: Mayor and Members of Council
From: Brad Haines – By-law & Property Standards Enforcement Officer
Meeting Date: January 27, 2026
Report Number: 2026-003
Subject: Report - By-law Enforcement Status Update –December 2025

Recommendation

THAT Council receives Report – By-Law Enforcement Status Update –December 2025, for information purposes.

Executive Summary

Purpose

The purpose of this report is to provide Council with an update on the status of the By-law Enforcement Department, enforcement/prosecution activities, upcoming training, equipment use and upcoming / ongoing projects.

Key Findings

This report will focus on:

- Parking Enforcement
- Fourth-Quarter O.P.P False alarm report.
- Fire Hydrants in winter months
- Municipal Law Enforcement Officer Designation
- Other complaints and inquiries.

Financial Implications

There are no financial implications to this report.

Report

Background

To provide Council with an update of the By-law and Property Standards Enforcement activities for the month of December 2025.

Discussion

Parking Enforcement

By-law Enforcement is continuing with proactive parking patrols, issuing parking infractions proactively, in addition to reactive patrols upon receiving any complaints from the public. Continuing to be pro-active with winter parking enforcement by ticketing vehicles to ensure smooth snow removal operations for the Public Works Team with winter parking regulations now in effect. Significant improvements have been noted upon enforcing overnight / early morning for winter parking regulations. This likely is contributed to consistent parking enforcement for three (3) plus years, providing yearly public education through courtesy parking notices and messaging through social media, Town website and electronic signage.

Stats - Parking Enforcement –December 2025:

- Total Infraction notices issued = 10
- Total Notices paid = 6
- Impending Conviction Notices sent = 8
- Sent for Conviction to POA-Caledon = 3
- Vehicles Towed = 0

Fourth-Quarter OPP False Alarm Report

By-law Enforcement receives a quarterly report from the O.P.P. listing businesses and private residences with alarm systems that notify the O.P.P. when activated. If an alarm is triggered falsely and the owner does not contact dispatch in a timely manner, the owner and property address are recorded in the report.

If a property receives two false alarms within a 12-month period, the owner is notified by mail. Upon a third and each subsequent false alarm, a \$500 invoice is issued. If the invoice is not paid within 15 days, the invoiced amount is added to the property's tax roll.

The fourth-quarter report identifies multiple businesses who will be receiving notification letters that two false alarms were received within the 12-month threshold, while a third business will receive an invoice as there has been repeated false alarms at the property. Previous efforts

have been made to contact the property owner to attempt to reduce the number of alarms and fines, unfortunately, there has been no significant improvement.

Fire Hydrants in Winter Months

During the winter season the Town receives complaints regarding fire hydrants being blocked by snow accumulation. Common practice is to ensure three (3) meters around the hydrant is free of obstruction to allow Firefighting personnel easy access to all hydrants. While some municipalities have specific by-laws in place to hold homeowners accountable for snow removal around fire hydrants, some communities use volunteer programs to ensure snow is removed from around hydrants. For example, the 'Hydrant Hero Program' program encourages community members assist one another by removing snow around hydrants to ensure easy access for fire personnel. The program offers recognition through the offering of small 'prizes' or acknowledging efforts through social media posts thanking participants and further promoting the program. The Town may want to consider a future program similar to the Hydrant Hero in partnership with the Grand Valley and District Fire Prevention.

Municipal Law Enforcement Officer (MLEO ©) designation

The Town's By-law Enforcement and Property Standards Enforcement Officer has recently received his MLEO © designation from The Municipal Law Enforcement Officers Association of Ontario (M.L.E.O.A). The designation was achieved through both education and work experience. He attended Parts 1 and 2 of training and has completed 3 years of service in the position. In the Fall 2026 at the M.L.E.O Annual Training event, MLEO designations will be recognized at the President's gala.

With completion of the M.L.E.O.© designation, staff's focus is now on receiving the C.P.S.O designation (Certified Property Standards Officer) with The Ontario Association of Property Standards Officers.

Other Complaints and Inquiries

At the December 9th Council meeting, Council received a deputation from a resident regarding parking concerns on Main Street, between Amaranth Street and Webb, specifically in the area of In Memorandum Funeral Home and The Grand Valley Food Bank.

The deputation raised concerns that the permitted parking along Main Street was creating sightline concerns and that the Grand Valley Food Bank parking lot was being utilized as overflow parking for patrons attending funerals at In Memorandum Funeral Home. While the Town does not enforce parking for private businesses, By-law Enforcement will take a more pro-

active approach when large funerals are being attended to ensure there is sufficient visibility for drivers and pedestrians.

Financial Impact

There are no financial implications to this report.

Consultations

None

Attachments

None

This report was submitted by

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This report was approved by

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