

**Grand Valley and District Community Centre
Meeting Minutes**

**February 17, 2026, 5:00 p.m.
Grand Valley and District Community Centre - Board Room
90 Main Street North
Grand Valley**

Members Present: Gail Little, Chair, Deb Halls, Co-Chair, Sue Graham, Paul Latam,
Brett Lyons, Steve Soloman, Clinton Taylor, Jeremy Zukowski

Staff Present: James Allen, Jennie Miguel, Secretary/Treasurer

Staff Absent: Helena Snider

1. Call To Order

2. Agenda Approval

Moved by: D. Halls

Seconded by: J. Zukowski

Resolution Number: 2026-02-01

BE IT RESOLVED THAT the February 17th, 2026 regular meeting agenda be adopted as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings

4.1 4.1 Meeting Minutes

Moved by: S. Graham

Seconded by: P. Latam

Resolution Number: 2026-02-02

BE IT RESOLVED THAT the minutes of the January 14th, 2026 meeting be approved as circulated.

CARRIED

5. Deputations/Presentations

5.1 Community Centre Ribbon Cutting Ceremony

- CAO/Clerk Meghan Townsend addressed the Board about the ribbon cutting ceremony taking place on March 6h, 2026 to commemorate the opening of the newly renovated community centre.
- CAO/Clerk Meghan Townsend requested comments from all three Mayors representing the Town of Grand Valley, the Township of Amaranth and the Township of East Garafraxa.
- Provincial representative Sylvia Jones will be present.
- Chief of the Six Nations was invited but at this time no response was given.
- Public skating will take place after ribbon cutting.
- Board agrees to provide resolution to cover the public skating event.
- Save the dates have been posted on all social media platforms.
- Banners/signs were requested of East Garafraxa and Amaranth Townships for display.
- Staff will ask Snack Bar to supply cake and coffee.
- Chair of the Board to provide a statement for press release.
- PowerPoint display of construction progress to be up on tv sets.
- Staff to invite the AG society and arena sponsors.
- Funding still in talks amongst municipalities.
- Grant for the expansion will be closing out; they still owe the town money.
- Loan re-payment, potentially \$220,000 per year for twenty years.
- Legal agreement on ownership is in the works.
- Positive feedback has been received on the expansion.
- Naming rights for the new changes rooms would help with revenue.

Moved By: J. Zukowski

Seconded By: C. Taylor

Resolution Number: 2026-02-03

BE IT RESOLVED THAT leave be given to Meghan Townsend, CAO/Clerk to address the Board.

CARRIED

Moved by: P. Latam
Seconded by: S. Soloman

Resolution Number: 2026-02-04

BE IT RESOLVED THAT free public skating be available for the grand opening evening on March 6th, 2026.

CARRIED

6. Unfinished Business

6.1 Overtime Policy

- Board has now approved the overtime policy.

Moved by: S. Graham
Seconded by: C. Taylor

Resolution Number: 2026-02-05

BE IT RESOLVED THAT the Board now approves the Overtime Policy.

CARRIED

6.2 Draft Budget

- Board suggests more budget for advertising, public skating and wage recovery.
- Looking at potentially have an in-ice sponsor.
- Looking at perhaps putting more funds into a reserve.
- Budget to be brought back at the March 9th, 2026 meeting.
- C. Taylor left meeting at 6:35pm

Moved by: B. Lyons
Seconded by: J. Zukowski

Resolution Number: 2026-02-06

BE IT RESOLVED THAT the Board receives the further revised Draft Budget.

CARRIED

Moved by: P. Latam
Seconded by: S. Soloman

Resolution Number: 2026-02-07

BE IT RESOLVED THAT the revenue be adjusted for the advertising signs to \$15,000 (acct 6040), public skating to \$7500 (acct 6050), and wage recovery to \$6000 (acct 7302).

CARRIED

6.3 2026 Board Meeting Dates

Moved by: S. Soloman
Seconded by: D. Halls

Resolution Number: 2026-02-08

BE IT RESOLVED THAT the Board hereby approves the agreed upon regular meeting dates for 2026.

CARRIED

6.4 Recreation Manager Renumeration

Verbal Report

6.5 Outstanding A/R

Moved By: D. Halls
Seconded by: B. Lyons

Resolution Number: 2026-02-09

BE IT RESOLVED THAT the Board directs staff to write off the outstanding A/R balances.

CARRIED

7. Financial Reports

7.1 Accounts Payable

Moved by: P. Latam
Seconded by: S. Graham

Resolution Number: 2026-02-10

BE IT RESOLVED THAT the accounts payable for January 2026 in the amount of \$53,311.41 be approved and paid from the operating account.

CARRIED

7.2 Accounts Receivable

Moved by: S. Soloman

Seconded by: B. Lyons

Resolution Number: 2026-02-11

BE IT RESOLVED THAT the accounts receivable for January in the amount of \$110,230.40 have been deposited in the Community Centre bank account and hereby approved.

CARRIED

7.3 Budget Variance

8. Arena Manager's Report

Verbal Update

- Staff found policies on Helmets/No Smoking and Criminal Reference Checks.
- Pro-shop space is rented at \$200 a month; Staff sit with pro-shop personnel and discuss changes if needed to the space.
- Summer Camp - options for adding lunches to weeks purchased; lunches to be provided by the snack bar.
- Advertising for the Summer Camp will commence in March.
- Going forward no Plexi-glass for board signs in arena as there was an incident with the Olympia running over a piece of Plexi-glass during a cleaning.
- Tour of new expansion provided to Board after meeting.

9. Correspondence

10. New Business

11. Confirmation of Meeting

Moved by: D. Halls

Seconded by: S. Soloman

Resolution Number: 2026-02-12

BE IT RESOLVED THAT leave be given to confirm the proceedings of the February 17th, 2026 Grand Valley & District Community Centre Board Meeting.

CARRIED

12. Adjournment

Moved by: D. Halls

Seconded by: S. Soloman

Resolution Number: 2026-02-13

BE IT RESOLVED THAT we do now adjourn this meeting to meet again on March 9th, 2026 at 5pm or at the call of the chairperson.

CARRIED

Gail Little, Chair

Jennie Miguel, Secretary/Treasurer