

Grand Valley Public Library Board Minutes

Minutes

Present: Councillor Lenora Banfield (chair); Julie Van Alstine (vice-chair); Mary Hatch; Councillor James Jonker; Councillor Susan Graham, Joanne Stevenson (CEO/secretary/treasurer)

Regrets: Brennan Solecky; Amy Steele

1. The Chair called the meeting to order at 5:30pm.

2. Land Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

Motion: That the Grand Valley Public Library Board approve the agenda as amended.

Moved: M. Hatch **Seconded:** J. Van Alstine **Carried.**

4. Declaration of any conflicts of interest.

None.

5. Minutes of the January 14, 2026 meeting.

Motion: That the Grand Valley Public Library Board approve the minutes of the January 14, 2026 meeting.

Moved: J. Van Alstine **Seconded:** J. Jonker **Carried.**

6. Minutes of the February 2, 2026 special closed meeting.

Motion: That the Grand Valley Public Library Board approve the minutes of the February 2, 2026 meeting as circulated.

Moved: J. Van Alstine **Seconded:** J. Jonker **Carried.**

7. Business arising from the minutes.

7.1 RFP bidders, emails

Wednesday February 11, 2026

Motion: That the Grand Valley Public Library Board receives the correspondence from the RFP feasibility study bidders.

Moved: J. Jonker **Seconded:** S. Graham **Carried.**

7.2 Library Board meeting schedule and events

Motion: That the Grand Valley Public Library Board approve meeting dates as amended, fundraising and advocacy events.

Moved: S. Graham **Seconded:** M. Hatch **Carried.**

8. Correspondence

8.1 OLS Training Bulletin, email, Jan 13, 2026

8.2 "Getting ready for the 2026 Municipal Elections with OLS", email, Jan. 22, 2026

8.3 Federation of Ontario public Libraries (FOPL), email, Feb. 4, 2026

8.4 OLS Governance Series training, email, Feb. 6, 2026

8.5 Federation Ontario Public Libraries (FOPL), email, Feb. 11, 2026 for Advocacy Award Nominations

Motion: That the Grand Valley Public Library Board receives the correspondence.

Moved: M. Hatch **Seconded:** J. Jonker **Carried.**

9. Financial Report

Operating Account

9.1 Operating Expenses for January 2026

Motion: That the Grand Valley Public Library Board operating expenses for January 2026 (\$47,840.74).

Moved: M. Hatch **Seconded:** J. Jonker **Carried**

Motion: That the Grand Valley Public Library Board requests CEO to attach VISA statements to the financials monthly

Moved: S. Graham **Seconded:** J. Jonker **Carried**

Reserve Account

9.2 Reserve Account

Motion: That the Grand Valley Public Library Board receives the reviewed financial statements for the reserve account for January.

Moved: J. Van Alstine **Seconded:** M. Hatch **Carried**

9.3 2026 Budget

Deferred until March 11, 2026 regular board meeting.

Wednesday February 11, 2026

10. Committee Reports

Ad hoc CEO personnel performance review

Motion: That the Grand Valley Public Library Board approve the following board members for an ad hoc CEO personnel performance review:

Lenora Banfield; Susan Graham; Brennan Solecky; Julie Van Alstine

Moved: J. Van Alstine

Seconded: J. Jonker

Carried

11. Chair Report

L. Banfield reported that discussions with the HR consultant are ongoing

12. CEO Report

See attached

13. New Business

13.1 Strategic Plan

Deferred for the Grand Valley Public Library Board members to review the current strategic plan with the option to extend until 2027/2028.

13.2 Library Closures

CEO is responsible for the decision on closing the library due to inclement weather, if the CEO is unavailable the staff are directed to contact L. Banfield.

13.3 Annual Report

Motion: That the Grand Valley Public Library Board approve the 2025 Annual Report as presented.

Moved: J. Van Alstine

Seconded: S. Graham

Carried

14. Date and Time for next regular meeting

Wednesday, March 11, 2026 5:30 McGinnis Room

15. Adjournment

Motion: That the meeting of the Grand Valley Public Library Board adjourn.

Moved: J. Van Alstine

Seconded: J. Jonker

Carried

CEO REPORT

Month:
Year:

February
2026

Advocacy & Promotion	S. McTaggart instagram posts have been very successful, bring in new patrons that did not know about some of the items the library now loans
Programs/Outreach (group visits)	<p>Many cancelled programs due to weather.</p> <p>Children's programs Cocoa Club Tween Scene ToddlerTime Storytime Coffee, Tea and Connections Entrepreneur Club</p> <p>ages 16+ Book Bedazzling (February 19)</p> <p>Family Programs</p> <p>Adult/Seniors Programs Reading Connections</p>
Staffing	Staff are concerned with there being no evening snow removal. The town is not plowing after 12pm.
Professional Development/Meetings	OLA Conference - attended by J. Stevenson & S. McTaggart "Emotional First Aid for Peers & Frontline Workers", St. John's Ambulance
Facilities/Equipment	BT builders will be repair leak in the solarium and will assess the dropbox leak
Collections	Inventory has been completed.
Budget/Grants	Donation request sent to Orica Canada
Community Partnerships/ Collaborations	GV Small Business Group Museum of Dufferin
Community Support (meeting room)	Grand Valley Garden Club Grand Valley Minor Baseball (cancelled due to weather)
Other	<p style="text-align: center;">Rentals 2 Rentals</p> <p>Created a training checklist Statistics Strategic Plan Report Card</p>