

**CORPORATION OF THE TOWN OF GRAND VALLEY  
BY-LAW 2022-59**

**A By-law to provide for paying remuneration to members of Council**

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**WHEREAS** the *Municipal Act, 2001* ("Municipal Act") Chapter 25 Sections 283 and 284 provides that municipalities may pay remuneration and expenses to members of Council and local boards,

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF GRAND VALLEY ENACTS AS FOLLOWS:**

1. Definitions

For the purposes of this By-law, the following definitions apply:

**Boards** – shall mean the Grand Valley and District Community Centre Board, the Grand Valley and District Fire Department Board, the Grand Valley Public Library Board, the Business Improvement Area Board of Management, and any other Board to which Council appoints members. Such Boards have budgeting and operating decision making over the operations of the entities for which they have responsibility.

**Committees** – shall mean a working group established by Council to address specific issues and make recommendations to Council (e.g., Economic Development Committee, ad hoc volunteer committees). Such Committees do not have budgeting or operating decision-making authority.

**Meeting** – a duly-called meeting of a Board or Committee. Does not include Committee of the Whole meetings of Council, Special Council meetings, County Council or joint County municipality meetings, or attending meetings of local groups where no appointment to that committee has been made by Council.

2. Remuneration

- a) Each member of the Council of the Corporation of the Town of Grand Valley, other than the Mayor and Deputy Mayor, shall be paid an annual allowance of \$12,932 for acting either within or outside the Corporation of the Town of Grand Valley as a member of Council.
- b) The Mayor of the Corporation of the Town of Grand Valley shall be paid an annual allowance of \$17,240 for services either within or outside the Corporation of the Town of Grand Valley, as Mayor, and as a member or ex officio member of any local board as defined by the Municipal Act, or of any other body.
- c) The Deputy Mayor of the Corporation of the Town of Grand Valley shall be paid an annual allowance of \$13,797 for services either within or outside the Corporation of Grand Valley, as Deputy Mayor.
- d) The Mayor, Deputy Mayor and each member of Council shall, at their

discretion, submit vouchers to claim for the attendance of Town authorized committee or local board meetings, in the amount of \$50 per meeting attended as a member of the Board or \$75 per meeting attended as the Chair of the Board, using the prescribed form issued by the Treasurer.

e) Non-council members of Boards shall be paid the following remuneration:

- \$50 per meeting attended as a member of the Board
- \$75 per meeting attended as the Chair of the Board

This remuneration shall be paid by January of each year for the previous year's attendance. Attendance shall be recorded by the Board secretary.

### 3. Expenses

The Corporation of the Town of Grand Valley shall, as per ss. 283(2) of the Municipal Act, pay only the expenses of the members of its Council, or of a local board of the municipality, if the expenses are of those persons in their capacity as members of Council or of a local board of the municipality, and if the expenses are actually incurred.

As stated in Section 283 (4) of the Municipal Act, no part of the remuneration of a member of Council or local board is deemed to be for expenses incidental to his or her duties as a member, and a municipality or local board shall not provide that any part of the remuneration is for such deemed expenses.

Council members attending meetings outside of the municipality for municipal business shall be paid the current per kilometre rate of travel paid to employees.

Expenses shall be paid after the submission of vouchers, in support thereof, to the Treasurer.

Council members are not obliged to submit expense claims, but should they choose to submit, they must submit claims within the calendar year in which the expense occurred. Expenses for previous years shall not be paid.

Council members shall submit expense claims after the expense has occurred, providing evidence of the expense (receipt, paid invoice, etc.).

There shall be no reimbursement for alcohol purchases, clothing purchases, personal items, or other extravagant expenses.

Should the Treasurer disagree with an expense claim received, the matter shall be referred to Council for decision and direction.

### 4. Council Training

The Town includes funds in their annual budget for council participation in training events, conferences and workshops. The use of these budgeted funds shall be discussed and determined in open council prior to their expenditure by the member.

5. Adjustments

The remuneration for the Mayor, Deputy Mayor and Councilors be automatically adjusted annually by the percentage increase received by the Town's employees and become effective July 1st.

6. Application

Where not explicitly stated in this by-law, any definitions and provisions of the Municipal Act relating to Council remuneration and expenses apply.

7. Review

As stated in Section 283 (7) of the Municipal Act, a formal review of the Town's Council remuneration practices be completed at least once during the four-year period corresponding to the term of office of its members. Such review shall be initiated by the Clerk in the form of a Report to Council with recommendations for amendments to remuneration, if any.

8. Repeal

Any by-law inconsistent with this By-law is repealed as of the Effective Date of this By-Law.

9. Effective Date

THAT this By-Law takes effect as of November 15, 2022.

By-law given the necessary readings and finally passed this 27<sup>th</sup> day of September 2022.



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Steve Soloman, Mayor



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Meghan Townsend, Clerk