



Grand Valley Business Improvement Area Board of Management Meeting Minutes

March 3, 2026, 6:00 p.m.
Council Chambers, 5 Main Street North, Grand Valley

Members Present: Krista Beam
Hemant Chander
Lorne Dart, Councillor
Maredyth Dray
K. Layton

Members Absent: R. Nauth-Ali, Chair

Staff Present: Donna Tremblay, Secretary

1. Call To Order

Kim Layton was appointed Chair for the meeting.

The meeting was called to order at 6:08 p.m.

2. Approval of the Agenda

Moved by: K. Layton

Seconded by: M. Dray

Resolution Number: 2026-03-01

BE IT RESOLVED THAT Council adopts the Grand Valley Business Improvement Area Board Meeting agenda dated March 3, 2026 as circulated.

CARRIED

3. Disclosure of Pecuniary Interest

No pecuniary interest was declared.

4. Approval of the Minutes

4.1 February 3, 2026 BIA Meeting Minutes

The Board discussed the minutes. There were no requests for amendments.

Moved by: M. Dray

Seconded by: K. Beam

Resolution Number: 2026-03-02

BE IT RESOLVED THAT the minutes of the February 3, 2026 , Grand Valley Business Improvement Area Board Meeting be approved as circulated.

CARRIED

5. Deputations

There were no deputations or presentations.

6. Correspondence

6.1 Compass Church - Request Joint Movie Matinee - April 2026

The Board discussed the request from Compass Church for participation in a joint movie matinee. Discussions included Board member availability and responsibilities.

Resolution Number: 2026-03-03

BE IT RESOLVED THAT the Board receives the Compass Church - Request Joint Movie Matinee - April 2026;

AND FURTHER THAT Board accepts the request with members Lorne Dart and Maredyth Dray assisting and the secretary to advise Compass Church.

CARRIED

7. Unfinished Business

7.1 2026 Draft BIA Budget

Moved by: L. Dart

Seconded by: M. Dray

Resolution Number: 2026-03-04

BE IT RESOLVED THAT the board receives the draft 2026 Budget

AND FURTHER THAT the Board directs the secretary to present the draft Budget for approval by the membership at the April 7th Annual General Meeting.

CARRIED

7.1.1 BIA Branded Merchandise Quotations/Request for Information

The Board discussed the BIA branded merchandise quotations/request for information. Discussions included:

- merchandise quantity - 25 hats/25 hoddies and 150 t-shirts
- clothing brands

The board requested the secretary to contact Fenech Designs and Sunnyside Custom Apparels to obtain a quote for the quantities as discussed and who is the clothing brand. Responses to be provided for the April Board meeting.

Moved by: M. Dray

Seconded by: K. Beam

Resolution Number: 2026-03-05

BE IT RESOLVED THAT the Board receives the quotations from Fenech Designs and Formcor and request for information from Sunnyside Custom Apparels

AND FURTHER THAT the Board directs the secretary as discussed.

CARRIED

7.1.1.1 Fenech Designs

7.1.1.2 Formcor

7.1.1.3 Sunnyside Custom Apparels

7.2 2026 Canada Car Show Planning

Moved by: H. Chandler

Seconded by: K. Beam

Resolution Number: 2026-03-06

BE IT RESOLVED THAT the Board receives update regarding entertainment,

AND FURTHER THAT the Board requests Krista to obtain an invoice from Crowded Table, to be sent to the secretary.

AND FURTHER THAT the following items be deferred for further updates and discuss to the April 7, 2026 BIA Board Meeting sponsorship, poster and road closure.

CARRIED

7.2.1 Entertainment - Krista Beam to provide an update

Krista Beam provided an an entertainment update. She advised Crowded Table has confirmed its availability for July 1st at a cost of \$400.00. Krista sought confirmation regarding playing time. The Board confirmed the entertainment time from 11 am to 2 pm.

Secretary requested Krista have Crowded Table provide an invoice and request as to whether a deposit is required to secure the booking.

7.2.2 Sponsorship - Rashaad Nauth-Ali to provide an update

The Board requested the sponsorship update be deferred to the April meeting.

7.2.3 Temporary Road Closure/BIA Car Show Signage - Discussion

The Board requested the temporary road closure/BIA Car Show signage discussion be deferred to the April meeting.

7.2.4 Advertising - Discussion

The Board discussed advertising. Discussions included advertising In the Hills Magazine, flyers to be distributed at surrounding car shows, Lion's Club portable sign at County Road 25 and 109 and a poster for distribution.

Secretary was requested to prepare a flyer, and contact Lion's club regarding sign advertising.

8. New Business

8.1 Hop on Main Street

Board requested that this item be renamed to Hop on Main.

Resolution Number: 2026-03-07

BE IT RESOLVED THAT the Board confirms the 2026 BIA Hop on Main be held on Saturday, April 4, 2026 from 11am to 1pm.

AND FURTHER THAT the Board directs the secretary to advertise the event on the digital sign, Valley Alive Facebook and posters to be distributed by BIA Board Members.

8.1.1 Confirmation of date and time

The Board confirmed Hop on Main will be held on Saturday, April 4th from 11 am to 1pm.

8.1.2 Advertising

The Board discussed advertising discussions included posting on valley alive facebook, digital sign and posters to be distributed by BIA Board.

8.2 Notice to Membership - Annual General Meeting - April 7, 2026

The Board discussed the Notice to Membership of Annual General Meeting. Discussion included Board member availability and rescheduling the Regular Board meeting and AGM to April 21st. Regular meeting to commence at 6pm and AGM to commence at 6:30 pm.

Moved by: L. Dart

Seconded by: H. Chandler

Resolution Number: 2026-03-08

BE IT RESOLVED THAT the Board receives the Notice to Membership of the BIA Annual General Meeting to be held on Tuesday, April 21st at 6:30 p.m.

AND FURTHER THAT the Board directs the secretary to prepare the notices and send by pre-paid mail to the addresses as they appear on the Grand Valley BIA books and to the BIA business contact list.

CARRIED

9. Financials

9.1 Budget Variance Report - February 2026

The Board discussed the February 2026 Budget Variance Report and RBC Bank Statement.

Moved by: K. Beam

Seconded by: M. Dray

Resolution Number: 2026-03-09

BE IT RESOLVED THAT the Board receives the February 2026 Budget Variance Report and RBC Bank Statement.

CARRIED

9.2 RBC Bank Statement - February 2026

10. Next Meeting Date

10.1 April 7, 2026 - BIA Board Regular Meeting/Annual General Meeting

See Item 8.2.

11. Adjournment

Resolution Number: 2026-03-10

BE IT RESOLVED THAT we do now adjourn this Grand Valley Business Improvement Area Board Meeting at 7:05 p.m. to meet again for a Regular Board Meeting on April 21, 2026 at 6p.m. and Annual General Meeting of the Membership at 6:30 p.m. or at the call of the Chair.

CARRIED

Rashaad Nauth-Ali, Chair

Donna Tremblay Secretary